

**MAHATMA JYOTIBA PHULE TELANGANA BACKWARD CLASSES WELFARE
RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY (MJPTBCWREIS)**

RTI ACT

I. Introduction:

Government have established a separate Society for the administration of the Backward Classes Welfare Residential Schools in the combined State of Andhra Pradesh during the academic year 2012-13 vide G.O.Ms.Nos. 6 & 7 BC Welfare (B2) Department Dated 02.04.2012 & 11.04.2012. 45 BC Residential Schools were transferred from the control of APREIS to the newly formed Society named as MAHATMA JYOTIBA PHULE ANDHRA PRADSH BACKWARD CLASSES WELFARE RESIDENTIAL EDUCATIONAL INSTITUTIONS SOCIETY (MJPAPBCWREIS).

After bifurcation of the State, Government vide G. O. Ms. No. 1, BC Welfare (B) Department, dated 14.07.2014 have issued orders for registration of a new Society "Mahatma Jyothiba Phule Telangana Backward Classes Welfare Residential Educational Institutions Society (MJPTBCWREIS) with an aim **to provide quality education to the children belonging to Backward Classes and other communities.**

II. The particulars of organization, functions and duties:

The Society is meant for providing quality education to the students belonging to the Backward Classes and other weaker sections in the Society:

Aims and Objectives of this organization are:

- a) To establish, maintain, control and manage Backward Classes Welfare Residential Schools, Junior Colleges and Degree Colleges for the talented and meritorious children belonging to Backward Classes and others residing within the State of Telangana and to do all Acts and things necessary for conducive to promotion of such schools and colleges.
- b) To prepare, introduce, supervise and modify from time to time the curriculum, syllabi and other programmes and conduct of

examinations for the pupils in the Backward Classes Welfare Residential Schools and Colleges established by or affiliated to or recognized by the Society.

- c) To organize and conduct study courses, conferences, lectures, seminars, workshops, study tours and like for the benefit of the staff and students of the Backward Classes Welfare Residential Schools and Colleges.

d) The medium of instruction is English

As on date, there are (261) Residential Schools, (19) Junior College, one Degree College for Women functioning under the control of MJPTBCWREIS Society.

The following are the category-wise institutions functioning under the Society's administrative control.

At present 327 institutions are functioning under the control of the Society:

- 261 Residential Schools cum Junior colleges
- 33 Schools, up to IX grade
- Total 294 schools, out of which, 148 meant for Boys and 146 meant for Girls. Of them, one Residential School is meant for the children of Fishermen Community.
- 33 Residential Degree Colleges (16 allotted for MEN and 17 are for WOMEN) including 2 Agricultural Colleges for Women, 2-Law Colleges: 1 for Women and 1 for Men, 1-Fine Arts College & 1-Hotel Management College.

Admissions for 5th class are made through entrance test.

- Admissions for the left over vacancies of 6th, 7th and 8th classes are made by way of conduct of entrance test.
- Admissions to 1st year Intermediate and 1st Degree are also made by way of conduct of entrance test.

Admission pattern revised as per G.O.Ms.No.13 BC Welfare (B) Department, dated 23.06.2018.

BC-A: 18%, BC-B: 26%, BC-C:3%, BC-D: 18%, BC-E: 10%, SC: 15%, ST: 5%, Others (EBC, Orphans):5%.

Admission pattern in Residential Schools meant for Fishermen Community:

Fishermen children: 46%, BC-A: 7%, BC-B: 10%, BC-C: 1%, BC-D: 7%, BC-E: 4%, SC: 15%, ST: 6%, EBC: 1%, Orphans: 3%.

SSC RESULTS

Sl No	Year	No. of Students Appeared	No. of Students passed	% of Passes	State %	No. of Residential Schools sent X students	No. of Residential Schools secured 100% results	Remarks
1	2012	1204	1198	99.50	87.21	30	26	United AP
2	2013	1211	1207	99.59	88.08	32	30	
3	2014	1076	1073	99.70	88.62	11	10	Telangana
4	2015	1309	1249	95.42	77.00	17	03	
5	2016	1307	1248	96.00	85.63	18	07	
6	2017	1079	1021	94.62	84.15	18	4	
7	2018	1241	1193	96.13	83.78	18	10	
8	2019	980	968	98.78	92.43	19	13	
9	2020	1331	1331	100%	100%	19	19	
10	2021	8952	8952	100%	100%	140	140	
11	2022	10631	10371	97.55	90.00	142	77	
12	2023	18099	17175	95.16	86.6	258	96	
13	2024	17651	17334	98.20	91.31	261	153	

Intermediate Results

Year	Junior Intermediate				Senior Intermediate			
	No. appeared	No. Passed	Pass Percentage	State Average	No. appeared	No. Passed	Pass Percentage	State Average
2016	346	309	89.30%		64	63	98.43%	
2017	1211	914	75.47%	57%	339	315	92.92%	67%
2018	1685	1457	86.47%	62%	1123	953	85%	67%
2019	2272	1934	85.12%	60%	1633	1474	90.20%	65%
2020	2329	2033	87.29%	60.5%	2212	2030	91.77%	68.86%
2021	2832	1850	65.32	49%	2329	2329	100%	100%
2022	9538	8195	85.8%	63.32	2755	2540	93.84%	67.10
2023	8427	6627	78.6%	61.68	8516	7381	86.6%	63.49
2024	13660	9873	72.28%	60.01	8114	6996	86.22%	64.19

Degree Results

Year	No. appeared	No. Passed	Pass %	No. of students achieved 100% in various subjects
2018	141	140	99.30%	24
2019	115	111	96.52	22 students from B.A. 32 students from B.Sc., (MPC)
2020	153	144	94.12%	100% pass in B.Sc., (MPC) and B.Sc. (MSCS).
2021	215	195	90.70%	34 students from B.A. (EPH, HPE), B. Com. CA), B. Com (Gen), B.Sc., (BZC) and B.Sc., (MPC)

2022	277	275	99.30%	23 B.A., (EPH), 22 B.A. (HPE), 34 B.Com (Gen.)
2023	297	290	97.64%	42 B.Sc., (B.T.B.C.), 34 (MSCS)
2024	341	337	98.83%	

MJPTBCWREIS:-Administrative Structure

1)	Chairman	Hon'ble Minister for Backward Classes
2)	Vic Chairman	Principal Secretary to Government BC Welfare Dept.
3)	Secretary	Secretary, MJPTBCWREIS

The Board of Governors takes policy decisions on the functioning of MJPTBCWREIS.

III. The Powers and duties of officers and employees: CHAIRMAN:

- a) The Chairman shall have power to appropriate funds from one unit of appropriation, namely:
 - i. That the total sanctioned expenditure is not thereby exceeded, and
 - ii. That such re-appropriation shall not have the effect of involving the Society in future outlay in the succeeding years of any scheme.
- b) The Chairman shall have the power to write off irrecoverable value of stores, books etc., up to Rs.10,000/- provided that the loss is not on account of serious negligence on the part of any employee of the Society, theft or any defect of system.
- c) The Chairman shall have the power to take disciplinary action against Officers noted under Class-II categories except on any one who is on deputation from Government Service in whose case he shall send a report to the Parent Department with his recommendation.
- d) The Chairman shall be the authority to which an appeal is to be made against an order imposing a penalty upon a person holding a post in any of the categories in class II, III and IV to which he/she is not the appointing authority.
- e) Chairman shall be the authority to sanction the incurring of expenditure (recurring and non-recurring) without an upper limit over and above the financial powers of the Secretary, subject to availability of funds.
- f) Provided that when the post of Chairman is vacant, all the powers exercised by the Chairman shall be delegated to the Vice-Chairman.

SECRETARY:

- (a) The Secretary shall be responsible for the proper functioning of the Society and for the strict observance of these bye-laws.
- (b) In particular and without prejudice to the generality of the foregoing provision, the duties and powers of the Secretary shall include the following, namely:
- (c) To convene meetings of the Society, Board, Standing Committees, Selection Committees and any other Committee as and when directed by the Chairman.
- (d) To supervise the work and conduct of the staff and for that purpose to exercise disciplinary control by way of imposing punishments on persons holding posts in category V of Class-II and all cadres in class- III and class-IV as provided in the Annexure-III.

To incur expenditure of a contingent or miscellaneous nature on any matter specified in column 2 of the table below or as may be included from time to time as per exigencies of work with the approval of the Board of Governors. The Secretary shall have power to incur such expenditure upto the limit, if any, specified in column 3 thereof.

Sl. No.	ITEM OF EXPENDITURE	MONETARY LIMIT
1	Bicycles	No limit
2	Electric & Water Charges	-do-
3	Maintenance and upkeep of vehicles	-do-
4	Rates and Taxes	-do-
5	Postage and Telegrams	-do-
6	Advertisement Charges	-do-
7	Charges for Telephone Connections	-do-
8	Supply of liveries, badges and other articles of clothing etc. and washing allowances	-do-
9	Staff paid from contingencies	-do-
10	Computer systems, Printers, UPS and other requirement for the O/o the Secretary	-do-
11	Books and periodicals	-do-
12	Repairs to erection and removal of machinery (where expenditure is not of capital nature)	-do-
13	Fixture and Furniture	-do-
14	Freight and Demurrage or Wharf age Charges a) Freight Charges. b) Demurrage or Wharf age Charges c) Freight Charges Demurrage or Wharf age Charges	-do-

Sl. No.	ITEM OF EXPENDITURE	MONETARY LIMIT
15	Hire of furniture etc.	Rs. 10,000/- (on each occasion)
16	Incurring of legal charges	Rs.25,000/- (in each case)
17	Writing off losses of stores on public money (incl. loss of stamps) not being on account of theft, fraud or negligence	Rs.5000/-
18	Sanctioning of Engineering works to any of the residential institutions	Rs.5,00,000/- per work in one institution based on the estimate prepared by the TEWIDC
19	Printing of Examination papers, Booklets and other study material required for the students of MJPTBCWREIS institutions	No Limit
20	Hiring of Private Vehicles for the O/o the Secretary, MJPTBCWREIS	As per approved Govt. procedure
21	Purchase of Text Books for Intermediate students based on the requirement	No Limit
22	Sanctioning of amount to sanitary, catering contractors in MJPAPBCWREIS institutions as per the rate approved by the Chairman, MJPTBCWREIS	No Limit
23	Sanctioning of amounts to the schools for attending important needs like gas stoves, repairs, utensils replacement, cleaning of tanks, purchase of grinders etc.	Rs. 50,000/- per institution per annum
24	Celebration of Teachers Day and other important functions and also sanctioning of incentive awards to the toppers in SSC, Inter Exams	No Limit, but with the approval of the Chairman
25	Engaging of consultants for MJPTBCWREIS Society with approval of the Board of Governors to study the problems of the students and to improve education standards	No Limit, but with the approval of the Board of Governors
26	Installation of Modern Technology like Solar Cooking, Steam cooking systems and Solar Heating systems with approval of the Board of Governors	No Limit, but with the approval of the Chairman
27	Training and orientation programmes	Rs. 2.00 Lakh per year

a) To open bank accounts in the name of the Society in such banks, as are approved by the Board of Governors and to operate the said accounts in the scheduled Nationalized Banks.

- b) To visit any Residential School/College/Institutions run by the Society within the State or to depute any Officer or Member of the Staff to anywhere in the Country in connection with the affairs of the Society or on training.
- c) To sanction, leave, allowances including dearness, house rent, compensatory, traveling and daily allowance, medical benefits and loans and advances to the staff of the Society as provided for in the service regulations.
- d) To permit at his discretion, in special cases and for reasons to be recorded in writing, any member of the staff to draw actual expenses incurred by him while on tour, and
- e) To call the Auditor appointed by the Society to have access to the books, accounts and other documents of the Society.

The Duties of Joint Secretary:

- a) In the preparation of Budget Estimates, revised estimates for placing them before the Board of Governors.
- b) In disbursing the salaries and allowances to the employees of the Society including other persons engaged in the work of the Society.
- c) In disbursing the traveling and daily allowances to non-official members of the Board and Members of various Committees and
- d) In the internal audit of accounts of the Schools and Colleges
- e) In proper maintenance of accounts Society
- f) In passing all the bills for which sanction has been accorded by the competent authority of the Society.
- g) In maintaining the Cash Book and other relevant account Registers and Documents and books of accounts.
- h) In getting the cheque written and submit for Secretary's Signature after the bills are passed.
- i) In the disbursement of the amounts drawn.

Principal:

The Principals have to plan for the overall development of their institution on various fronts like academic, non-academic, infrastructural and co-curricular. They have to coordinate with the staff, the parents and the higher officers and ensure that the institution is maintained in such a way that the aims of the organization are realized to the fullest extent. As leaders of the institution they have to set an example to their students and instill good values and a love for study. On a general note their duties would include.

- a) All prescribed activities in the area of curricular, co-curricular, are implemented with seriousness; and

- b) An environment is created to encourage innovation and specified pace setting activities in the field of education.
- c) Daily during 5.00 A.M to 6.00 A.M, the Principal should take a round of the dormitory and participate along with students in the Yoga or Physical Exercises and take a round of the kitchen to check the breakfast preparation (45 minutes).
- d) Principal, along with all teachers of the school must be present during the assembly (i.e. from 7.30 AM to 7.45 AM). Mikes should be utilized for Assembly. Besides the existing routine, the Principal or any teacher, by rotation, should speak a few minutes either on the significance of the day or on any topic of current importance or read any poetry etc. as part of the Assembly items (20 minutes).
- e) (The main instructional periods in the school are from 7.45 AM to 1.25 PM) The Principal is expected to attend the personally the following important items of work and should also ensure that approximately time spent on each item of work is nearer to the time allocated for the activity hereunder:

Sl. No.	Activity	Time allocated
1	Substitution work	15 minutes
2	Teaching one period daily	45 minutes
3	Classroom observation (one class daily)	45 minutes
4	Written work scrutiny	60 minutes
5	Rounds to classes (two)	20 minutes
6	Round to kitchen and tasting of food before it is served to students	20 minutes
7	Visit of health clinic before lunch to see the sick students	20 minutes
8	To supervise and observe remedial re-teaching tutorials for slow learners OR To	30 minutes
9	To supervise club activities & Homework	30 minutes
10	Office work	90 minutes
11	Meeting visitors	30 minutes
12	Time available for unforeseen activities	45 minutes
	Total	450 minutes

- f) The Games & Sports activities are taken up in the school between 4.45 PM to 5.45 PM. Principal should actively participate in the activity by playing games regularly at least for half an hour with the students. The Principal should encourage all other teachers also to play games during the games hours. This is considered essential not only for the physical and mental health of the Principal and teachers, but it will create a healthy atmosphere in the entire institution. In the games time, the teachers and students mingle up freely and direct

communication is established between the Principals and students. Keeping in view, the fact that the students are from weaker section families and some of them may be low on confidence, it is of utmost importance that Principal must participate in the games and develop a direct channel of communication with the students. This is the place where, if proper rapport is established between the Principal and the students, the students will immediately approach the Principal without hesitation for any of their problems. Unless this kind of confidence is built, a residential school cannot be managed efficiently.

- g) During the post lunch 2.30 PM to 4.30 PM and night study hours, i.e. 7.00 PM to 9.00 PM, the presence of the Principal is a must in the institution.
- h) As far as supervision of routine work is concerned i.e., scrutiny of home work, notebooks, assignment books, project reports, slip tests, answer sheets and examination, answer sheets etc. is concerned, the work may be shared between the Principal and the Assistant to Principal (ATP). But such sharing should not be on permanent basis and the Principal should look into the routine work of all classes by rotation.
- i) The Principals have to prepare a home work time table for their schools i.e. guidelines for giving homework and collection of homework notebooks for scrutiny and return.
- j) On any particular day, if the Principal is prevented physically from performing any or all of the daily activities mentioned above, the Assistant to Principal (ATP) should automatically supervise the activities. If Vice Principal and Principal, both are not available, whosoever is in charge of the school, should attend to all the items of work indicated above except classroom teaching and classroom observation.

Teaching Staff:

Junior Lecturers, Post Graduate Teachers (Senior Resident Teachers), Trained Graduate Teachers (Resident Teachers).

- a) Day study duty, night study duty and rotation duties on Sundays and Holidays is a part of the duties of residential school teaching staff and any dereliction of duty in regard to any of the above areas will be treated as grave lapse and non-performance of core duties of the teacher in the Society.
- b) Since the rotation duties on Sundays and Holidays are part of the duties of Residential School teachers, they are not entitled to any compensatory leave for performing such duties.
- c) A teacher of one subject may be required, in the interest of the students to teach any other subject for which a teacher is not available. Such arrangements are necessary in any school and are part of the normal duties of any teacher.
- d) All teachers are expected to work as a team and strive to the best of their ability to improve the academic standards in the school. While doing so, a PGT may be required to help the students

of 6th or 7th Class or the Intermediate students. Similarly, a Junior Lecturer may also be required to help school students from 6th class or conversely a TGT may be required to help the students in Secondary or Intermediate classes. This kind of arrangement should be worked out in the subject-wise faculty meetings by the Principal in a cordial environment keeping the interest of the students in mind and in a team spirit. Once such arrangements are worked out, it is the duty of all the teachers to cooperate and sincerely implement the same.

- e) In the timetable, there may be some free periods. The teacher has to do other items of work connected with the teaching during this period. This work includes correction of homework, assignments, slip tests, answer sheets etc. It also includes preparation of progress cards for the students, analyzing student performance, identification of slow learners and bright students, preparing tasks to be given to slow learners and bright students, preparing lesson plans and teaching notes, writing of teachers daily diary after completion of the period, preparation of teaching aids, conception of projects. In addition to this, every teacher may be in charge of a house or may be in charge of club or any other co-curricular/extracurricular activity or a class teacher. For these activities also the teacher has to make preparation during the so-called leisure periods. A housemaster may have to write post cards to parents on many issues.
- f) Every teacher is expected to perform up to the maximum of his/ her potential.

Special Teachers i.e. Art/Craft/Music Teachers:

- a) The Art/Music/Craft teachers have to prepare annual work plan with month-wise action plan. Such work plan shall be approved by the Principal.
- b) They shall identify the interested students by the end of June every year. Funds will be released for purchase of the raw material or tools and equipment to take up the approved activity by each of them.
- c) Necessary training in Art/Craft/Music will be taken up for the interested students to make them appear for the certificate courses. The Society will bear the cost of examination fee for such certificate courses.
- d) The teacher in consultation with the Principal shall prepare Socially Useful Productive Projects.
- e) The teacher will be a member of the School's Resources mobilization committee, which will look into the possible areas of revenue-yielding activities to be taken up for raising internal resources in the institution.

- f) They shall perform the duties of the House Parent as and when the Principal needs their services. The teacher shall also ensure proper supervision during lunch duty along with PD and PET.

Physical Director/Physical Education Teacher:

- The Physical Director and the Physical Education Teacher shall be present in the campus from 5.00 AM to till the end of academic schedule on the day.
- Each PD/PET has to prepare annual work plan with monthly activity plan and submit it to the Principal.
- Each PD/PET shall identify the interested persons by the end of June. Society will provide funds for purchase of the material and for organizing events.
- Each PD/PET is responsible for campus maintenance. They shall be actively involved in kitchen gardening and plantation raising in the institution.

BIO MATRIC ATTENDANCE

All the Principal/Special Officers of MJPTBCWREI Society are hereby informed that, the Bio-metric Attendance is mandatory and the following timings should be followed without any deviation.

Sl. No.	Employee Designation	Entry Time	Exit Time
1	Teaching Staff:		
	1) Principal	7:00 AM	1:25PM
		2:30 PM	6:00 PM
	2) ATP	6:45 AM	1:25PM
		7.00 PM	9.00 PM
	3) Dy. Warden	6:45 AM	2:30 PM
		4.30 PM	7.00 PM
	4) All PGTs and TGTs,	7:30 AM	1:25 PM
	5) Art, Craft, Music	7:30 AM	1:25 PM
		2:30 PM	4:30 PM
		5:00 PM	6:00 PM
	4) PD/PETs	5:00 AM	11:15 PM
		1:15 PM	2:15 PM
		4:30 PM	7:00 PM
	4) House Masters	6:45 AM	1:25 PM
2	Teaching Staff:		
	1) Day Study duties.	2:30PM	4:30 PM
	2) Night Study duties	7:00PM	9:00 PM
	3) Night Care taker	9:00 PM	5:00 AM
3	Non-Teaching Staff:		
	1) Staff Nurse	6:45 AM	11:15 AM
		1:15 PM	2:30 PM
		4:30 PM	7:00 PM

Sl. No.	Employee Designation	Entry Time	Exit Time
	2) Superintendent, Senior Assistant, Junior Assistant/ DEO/Record Assist.	9:30AM	6:00 PM
	3) Attender	6:30AM	5:00 PM
	4) Kitchen Staff: The Caterer has to serve the food as per Menu and timings and should leave after dinner.		
	5) Sweeping and Sanitary	6:00AM	11:00 AM
		4:00PM	7:00 PM
	6) Security – Day	6:00AM	6:00 PM
	- Night	6:00PM	6:00 AM
4	Duty Timings on Holidays:		
	1) PD/PET/ATP/Staff Nurse.	5:00 AM	10:00 AM
	2) 1 st Duty Teacher *	9:00 AM	3:00 PM
	3) 2nd Duty Teacher *	3:00 PM	9:00 PM
	4) Night Care taker	9:00 PM	5:00 AM

Note:1) A grace period of 15 minutes is permissible to all the Employees for entry time, after which late mark will be registered automatically in the Bio-metric machine.

- 2) In case of change of duties first employee has to wait till the next duty employee reports to duty.
- 3) *The 1st and 2nd holiday duty Teachers will look after the Dy. Warden and Dining hall duties on that day.
- 4) All the teaching staff have to give thumb impression by 7.30AM
- 5) All the staff members have to give thumb impression for log in and log out whenever they attend for duty.

SCHOOL DAILY-ROUTINE ON WORKING DAYS

Morning

05-00 AM to 05-15 AM

05-15 AM to 06-00 AM

06-00 AM to 06-45 AM

06-45 AM to 07-00 AM

07-00 AM to 07-30 AM

07-30AM to 07-45 AM

07-45 AM to 08-25 AM

08-25 AM to 09-05 AM

09-05 AM to 09-35 AM

09-35 AM to 10-15 AM

10-15 AM to 10-55 AM

10-55 AM to 11-35 AM

11-35 AM to 11-45 PM

11-45 PM to 12-25 PM

12-25 PM to 01-00 PM

01-00 PM to 01-30PM

Wake-up-call

yoga & exercises

Bath & getting ready

Kit Inspection

Milk with Boost / Ragi malt

Morning Assembly, Prayer

1st Period

2nd Period

Break Fast

3rd Period

4th Period

5th Period

Short Interval

6th Period

7th Period

8th Period

01-30 PM to 02-30PM

02-30 PM to 03-45 PM

03.45PM to 04.30 PM

LUNCH

Supervised Study

Remedial Teaching/ Club
Activities/Projects/Co-curricular
activities**EVENING:**

04-30 PM to 04-45 PM

04-45 PM to 05-45 PM

05-45 PM to 06-00 PM

Tea with snacks

Supervised Games & Sports

Roll-Call + Songs/Rhymes/Poems
etc. for 5 minutes

Getting Ready for dinner

Dinner

Supervised Study

Night Care taker Teacher
attendances

06-00 PM to 06-15 PM

06-15 PM to 07-00 PM

07-00 PM to 09-00 PM

09.00 PM to 09.15 PM

On every second Friday of the month, allot 7th & 8th Period for Swatch Bharat.**ALL THE TEACHERS ARE STRICTLY INSTRUCTED NOT TO USE MOBILE DURING
INSTRUCTIONAL HOURS AND STUDY HOURS****STUDY TIME TABLE (Subjects – Allotment)**

Days	Day Study	Night Study
Monday	Maths, English and Social	Science, Telugu and Hindi
Tuesday	Maths, English and Social	Science, Telugu and Hindi
Wednesday	Maths, English and Social	Science, Telugu and Hindi
Thursday	Science, Telugu and Hindi	Maths, English and Social
Friday	Science, Telugu and Hindi	Maths, English and Social
Saturday	Science, Telugu and Hindi	Maths, English and Social

Daily Routine of JUNIOR Colleges on Working Days

05.00 AM to 05.15 AM	Wake up
05.15 AM to 06.00 AM	Yoga/Physical Exercise
06.00 AM to 07.00 AM	Preparation
07.00 AM to 07.30 AM	Milk/Ragijava
07.30 AM to 07.45 AM	Assembly
07.45 AM to 09.00 AM	NEET/IIT/ CA/CPT
09.00 AM to 09.30 AM	Breakfast
09.30 AM to 10.20 AM	I Period
10.20 AM to 11.10 AM	II Period
11.10 AM to 11.20 AM	Short Recess
11.20 AM to 12.10 PM	III Period
12.10 PM to 01.00 PM	IV Period
01.00 PM to 01.40 PM	Lunch
01.40 PM to 02.00 PM	Personal Time
02.00 PM to 02.50 PM	V Period
02:50 PM to 03:40 PM	VI Period

03.40 PM to 04.30 PM	VII Period
04:30 PM to 04:45 PM	Tea With Snacks
05.00 PM to 06.00 PM	Supervised Games & Sport
06.00 PM to 06.15 PM	Roll-Call
07.00 PM to 07.45 PM	Dinner
07.45 PM to 09.15 PM	Supervised study (at least three subject lecturers on rotation basis)
09.15 Pm to 09.30 PM	Night attendance by duty lecturer

On every second Friday of the month allot 7th period for “Swatch Bharath”.

PROGRAMME OF JUNIOR COLLEGES ON HOLIDAYS

05.30 AM to 07.00 AM	Wake up/ Free time
07.00 AM to 07.30 AM	Milk/Ragijava
07.30 AM to 09.00 AM	Personal time/washing clothes
09.00 AM to 09.45 AM	Breakfast
09.45 AM to 12.30 AM	Supervised study ((at least Three subject lecturers on rotation basis)
12.30 AM to 01.00 PM	Personal time
01.00 PM to 01.45 PM	Lunch
02.00 PM to 04.00 PM	Supervised study ((at least Three subject lecturers on rotation basis)
04.00 PM to 04.30 PM	Personal time
04.30 PM to 04.45 PM	Tea with snacks
04.45 PM to 06.15 PM	Sports & Games
06.15 PM to 06.30 PM	Roll-call
06.30 PM to 07.00 PM	Personal Time
07.00 PM to 07.45 PM	Dinner
07.45 PM to 09.00 PM	Supervised study ((at least three subject lecturers on rotation basis)

Every day from 9.00 PM to 5.30 AM one lecturer on rotation basis is to be allotted duty as night care taker of the college.

DAILY ROUTINE OF DEGREE COLLEGE ON WORKING DAYS

05:00AM TO 05:15AM	WAKE UP CALL
05:15AM TO 06:00AM	YOGA /PHYSICAL EXERCISE
06:00AM TO 07:15AM	PERSONAL TIME
07:15AM TO 07:45AM	MILK/RAGIJAVA
07:45AM TO 08:00AM	ASSEMBLY
08:00AM TO 08:45AM	DAILY TEST-Subject wise
08:45AM TO 09:30AM	BREAKFAST
09:30AM TO 10:20AM	I PERIOD
10:20AM TO 11:10AM	II PERIOD
11:10AM TO 12:00PM	III PERIOD

12:00PM TO 12:50PM	IV PERIOD
12:50PM TO 01:40PM	V PERIOD
01:40PM TO 02:40PM	LUNCH
02:40PM TO 03:30PM	VI PERIOD
03:30PM TO 04:30PM	VII PERIOD
04:30PM TO 05:00PM	TEA&SNACKS
05:00PM TO 05:15PM	EVENING ASSEMBLY
05:15PM TO 06:00PM	GAMES&SPORTS
06:00PM TO 06:30PM	PERSONAL TIME
06:30PM TO 07:30PM	DINNER
07:30PM TO 09:30PM	NIGHT STUDY
09:30PM TO 10:30PM	SELF STUDY

DAILY ROUTINE OF DEGREE COLLEGE ON HOLIDAYS	
05:30AM TO 07:00AM	WAKE UP FREE TIME
07:00AM TO 07:30AM	MILK/RAGI/JAVA
07:30AM TO 09:00AM	PERSONAL TIME
09:00AM TO 09:45AM	BREAK FAST
09:45AM TO 12:30PM	SUPERVISED STUDY
12:30PM TO 01:00PM	PERSONAL TIME
01:00PM TO 02:00PM	LUNCH
02:00PM TO 04:00PM	SUPERVISED STUDY
04:00PM TO 04:30PM	PERSONAL TIME
04:30PM TO 04:45PM	TEA WITH SNACKS
04:45PM TO 06:00PM	SPORTS & GAMES
06:00PM TO 06:15PM	ROLL CALL
06:00PM TO 06:30PM	PERSONAL TIME
06:30PM TO 07:30PM	DINNER
07:30PM TO 10:00PM	SUPERVISED STUDY

Note:-Duty lecturers has to take students attendance after 9:30PM

ALLOTMENT OF DUTIES TO THE STAFF ON SUNDAYS AND HOLIDAYS

Timings

05-30 to 09.00 A.M.
09.00 to 03-00 P.M
03-00 to 09-00 P.M

Staff on Holiday Duty (On Rotation Basis)

P.E.T/Staff Nurse/A.T.P.
One Teacher
Second Teacher

PROGRAMMES ON HOLIDAYS (School)

Morning

05-30 to 07.00 AM	Wake up/Free time
07.00 to 07.30 AM	Milk
07.30 to 09.30 AM	Washing Clothes
09-30 to 10-30 AM	Breakfast

10-30 to 01-00PM	Supervised Study/ Learning activity
01.00 to 01.30 PM	personal time
01.30 to 02.30 PM	Lunch
02.30 to 03.00 PM	Rest / Free time

Second Duty teacher supervises the following activities from 3.00pm Onwards to 9.00PM.

Afternoon

03-00 to 04-30	Supervised Study
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Evening

04-30 to 04-45	Tea with snacks
04-45 to 06-15	Personal ground time
06-15 to 06-25	getting ready for dinner
06-25 to 07-00	Dinner
07-00 to 09-00	Supervisory study
09-00 to 09-15	Night Care taker Teacher attendance

Every day from 9.00 PM to 5.30 AM one teacher on rotation is to be allotted duty as night care taker.

The teacher who attends night care taker duty will be present up to instructional hours i.e., 1.25PM on the next day and the teacher is exempted from day and night study duties where there are no quarters.

In case of emergency or during the visits of VIPS if the principal instructs he/she should stay on the campus, exemption facility is not allowed.

Every day from 09.30pm to 5.30am one Lecturer on rotation basis is to be allotted duty as night care take of College.

MORNING ASSEMBLY PROGRAMME

Time: Morning 07-30 to 07-45

<u>Programme</u>	1	Class-wise Attendance (compulsorily particulars of sick-students have to be taken)
	2	Prayer
	3	Pledge
	4	Thought for the Day
	5	A. Monday – Tuesday – New Scientific concept (Sr. Science teacher has to select the students) B. Wednesday – Thursday – Contemporary issues (Sr. Social Teacher has to select the students) C. Friday – Saturday – Morals and Values (Sr. Telugu teacher or any Language teacher).
	6	News (3days English 2days Telugu 1day Hindi)
	7	One item of News Importance of the day (One item of

		latest Scientific and Technological Development may be discussed).
	8	Principal's Message in brief and important Announcements.
Monday, Tuesday & Wednesday	1. Vandemataram, 2. Jaya Jayahe Telangana, 3. Pledge (English) Thought for the Day in (English) 4. News in English.	
Thursday	1. Vandemathram, 2. Sare-Jahan-se-Acha, 3. Pledge (Hindi), 4. Thought for the Day in Hindi, 5. News in Hindi	
Friday	1. Vandemathram, 2. Sare-Jahan-se-Acha, 3. Pledge (Telugu), 4. Thought for the Day in Telugu, 5. News in Telugu.	
Saturday	1. Vandemathram, 2. Sare-Jahan-se-Acha, 3. Pledge (English), 4. Thought for the Day in English, 5. News in Telugu.	

Important Note:-

1. SPL should invite and escort the Principal from chamber for Prayer. PET should see that entire assembly is in attention position, while Principal is being escorted by SPL.
2. **Staff & Students should speak in English only.**
3. All the teaching Staff including Staff Nurse should attend the morning assembly. If any teacher is regularly irregular in attending assembly will be viewed seriously and Principal has to call for explanation.
4. Class Teachers shall stand behind the students of their respective classes.
5. Class leaders shall give the details of sick students while reporting attendance in the Assembly.
6. The P.D. & P.E.T shall see that students maintain strict discipline during assembling and dispersing from the morning assembly with drum beat.
7. Announcement of Birthdays of students & Greetings should be made in the Assembly.
8. One or two Teachers and Students shall speak about the significance of Days of National & International importance.
9. Students shall sing the National Anthem, and other patriotic songs in chorus while Audio Cassettes are played by taking due care. ATP and PET should see that mike is used for the purpose.
10. **Morning Assembly shall not exceed 15 Minutes**

NOTE: On every Monday, one of the teaching faculty will hoist the School flag and address the assembly for two minutes after pledge. There will not be thought for the day by students.

SCHOOL CLUB ACTIVITIES TIMINGS

Week	Subject	Time
Monday	Maths	3.45 to 4.30 PM
Tuesday	English	3.45 to 4.30 PM
Wednesday	Social	3.45 to 4.30 PM
Thursday	Phy.Sci/Bio Sci (ALTERNATE WEEK)	3.45 to 4.30 PM
Friday	Telugu/Hindi (ALTERNATE WEEK)	3.45 to 4.30 PM
Saturday	Art/Music/Dance etc.	3.45 to 4.30 PM

- On every 2nd Saturday allot 3.45 to 4.30pm for "Swatch Bharath".
- On every 2nd Saturday, from 5 to 6 PM Mass Drill should be conducted and cultural programs will be conducted from 7PM to 9PM.
- On other Saturdays 3.45 to 4.30 pm Dance/Music Classes will be conducted.

'Tea with Principal'

Every Saturday 3-45 PM to 4-30 PM Tea with Principal for one class parents.

Please find few key points of this program:

1. Inviting parents for Tea with Principal to discuss School related Issues.
2. **Requesting Parents to work voluntarily on minor issues based on their expertise (Ex - Carpenter, Plumber, Electrician).**
3. Explaining Student's Educational Achievements and Updates.
4. Explaining about New Methods of Teaching.
5. Explaining about the Expenditure of Govt. on each Student.
6. Explaining about the facilities provided by Donors.
7. Conducting Group meetings and One to One Meetings with Parents.
8. Providing handouts to the parents about their child's progress.
9. Involving local youth groups for clean and green school premises.
10. Updating School Issues to concern Govt. departments with the help of parents.

GENERAL INSTRUCTIONS FOR SUPERVISORY STUDY DUTIES :

All the Teachers are strictly instructed not to use mobile during instructional hours and study hours.

1. The Teachers who are allotted study duties should attend without any deviation. Under unavoidable circumstances, substitute arrangements are to be made from other than study duty teachers with the prior written permission of the Principal only.
2. Teachers on Supervised Study duty have to see that the students do their Home Work regularly. The same may be checked by them and signed. The Principals should see that this is done without any deviation.
3. Class leaders have to write subject wise topics and home tasks on the Black Board every day.

4. Study Teachers should not insist to read any particular subject. As per the time table given in school calendar on rotation, concerned subject allotted on rotation are to be maintained by study duty teacher irrespective of his/her subject.

Written Work/Remedial Teaching:

Subject teacher can supervise and conduct the remedial and Club activities during day study hour slots as per their convenience.

Note:- The following format may be painted on the wall to the left side of Black Board.

Subjects	Home tasks
Telugu	
Hindi	
English	
Maths	
Physical Science	
Natural Science	
Social Studies	

SCHEDULE OF STAFF MEETINGS

Monthly staff meeting will be held to discuss academic, administrative, Co-curricular, Ex- Curricular activity and implementation of society's diet menu.

AGENDA OF STAFF MEETING.

1. ***In the first staff meeting of the academic year***, certain significant issues like Annual Plan, Time-Tables, allotment of classes, class teachers, assigning duties of House-Mastership and other in-charges to different stocks; members for different committees; should be decided. This should be done on rotation basis.
2. ***A detailed review of previous year's results***, identification of low achievers on the basis of final results of the previous year.
3. ***Action Plan for improving the standards*** of low-proficient learners, duly keeping in view the difficult areas in learning has to be prepared.
4. Assigning duties and responsibilities to teachers and students according to the institution plan should be done.
5. In the subsequent meetings, a detailed review of the progress of the students, completion of syllabus and activities as per the year-plan and other relevant issues regarding changes in in-charge ships etc., may be discussed.
6. ***When the Principal is on leave the A.T.P shall be the in-charge of the School. When A.T.P is also on leave the Senior PGT should take charge of the School without any deviation.***

7. **On the first day of every term, the staff meeting has to be conducted.**
Action plan for the three months shall be prepared. The plan should include all the curricular and co-curricular activities and other academic programmes which are proposed to be carried out. The ATP has to collect and submit the above plans to Principal. A copy of such plan, duly signed by all the teachers, should be sent to the Secretary. Another copy has to be sent to the concerned RCO. Display the charts of academic standards of each subject.
8. 3R's programme should be implemented for 40 days [from 01-06-2019 to 10-07-2019] for 5th, 6th, 7th, 8th and 9th students. The 3R's classes should be conducted during day study hours as given below.

Week	02-30 PM to 03-30 PM	03-30 PM to 04-30 PM
Mon	Maths	English
Tue	Telugu	Maths
Wed	English	Telugu
Thu	Maths	English
Fri	Telugu	Maths
Sat	English	Telugu

As per circular Rc. No. Aca/3-R/2018, Dated:18-06-2018.

SCHEDULE OF FOOD COMMITTEE

1. Food Committee meetings shall be conducted on the 10th of every month.
2. If 10th happens to be a holiday, meeting shall be conducted on the following working day.

MEMBERS OF FOOD COMMITTEE

Principal	Chairman
Deputy Warden	Convener
Members	<ol style="list-style-type: none"> 1. A.T.P, 2. House Masters/House Mistress 3. P.E.T / P.D 4. Staff Nurse 5. A Student representative from each section 6. SPL and Dy SPL 7. Food leaders 8. Incharge of Water & Electricity.

AGENDA

1. Discussion on Menu and changes (if necessary).
2. Cleanliness in and around the Dining Hall
3. Quantity and Quality of food
4. Allotment of supervisory duties at Dining Hall

5. At time of receiving food provisions from the tenderer, weighing and checking, the quality and quantity of food provisions, milk, Vegetables, fruits, chicken, Mutton and eggs etc by the food leaders and one teacher on rotation along with Dy.Warden should be present.
6. Incurring the expenditure within the limits of per-capita as per the menu and food scale prepared by the MJPTBCWREI SOCIETY in month of June.
7. Problems of kitchen staff
8. Any other relevant issues.
9. Meeting minutes to be recorded in a separate Register and the same should be handed over to the next deputy warden and it must be reviewed periodically.

Responsibilities of Food-Committee

The Principal shall verify the per-capita of previous month and explain it in the Food Committee meeting.

1. The School Food Committee shall determine the food scale after finalization of tender rates in the first Food Committee meeting for Daily-Issue of provisions. The Deputy Warden shall issue the provisions accordingly.
2. Deputy Warden along with one of the members of Food-Committee and one student Representative shall be present and receive the provisions.
3. Principal will permit the Dy. Warden to issue extra food provisions in view of festivals and other important occasions.
4. The food leaders have to sign the daily issue sheet along with cook, Dy. Warden and Principal.
5. After every meeting of the Food Committee, physical verification of stocks should be done in the presence of one of the members of Food Committee. If any lapses are found by higher officials at a later stage the member is held responsible along with Dy. Warden.
6. Staff Nurse and Deputy Warden shall apprise the Committee about steps taken by them to improve cleanliness and hygiene in and around the Dining Hall and seek other members' opinion for further improvement.
7. The Food Committee shall discuss and allot Dining Hall duties to teachers on rotation.
8. Deputy Warden, PET/PD and a teacher who is allotted dining hall duty should be present in the Dining Hall at the time of serving food without fail.
9. ***Dining hall duties must be mentioned in the supervisory study register maintained in all schools.***
10. The committee is held responsible for quality of food provided within the limit of per capita.

Responsibilities of School Deputy Warden

The Deputy Warden shall prepare the per-capita particulars of the previous month before 5th of every month and present it before the Food Committee. He shall also study the problems (if any) and place them before the Food Committee for discussion/solution.

1. Dy. Warden should submit the monthly verification report on the 1st of every month.
2. The Deputy Warden shall circulate the notice of Food Committee Meeting to all the members on 6th of every month (one day in advance) with agenda items.
3. The Deputy Warden shall implement the resolutions adopted in the Food-Committee Meeting without fail.
4. The Deputy Warden shall properly utilize the amount sanctioned for the purchase of utensils every year.
5. Records of Gunny bags and Utensils etc., should be maintained.
6. Deputy Warden should update all stock/issue registers every day and the same should be duly signed by Principal.
7. Deputy Warden is responsible for incurring excess per-capita or low per capita.
8. It is the responsibility of the Deputy Warden to maintain the quality of food.
9. The Dy warden should maintain the Dining hall supervision register for the teachers.
10. The Dy. Warden should see that there should not be any wastage of cooked food in the dining hall and kitchen and the provisions in the store room in any form.
11. He/She should see that the health and hygienic conditions in the kitchen and dining hall are maintained properly.
12. He/She should collect guest fee by issuing receipt from guests/parents and non-eligible staff members and deposit the amount with the principal every day.
13. He/She should arrange one of the staff members as in charge deputy warden whenever he/she takes leave with the approval of the Principal.
14. He/She shall be present in the dining hall during breakfast, lunch and dinner.
15. He/She should cooperate with the principal and discharge duties entrusted to him/ her by the principal for smooth and effective functioning of the institution.

Job Chart of School House Master:

1. House masters have to work as loco parents In Colleges/Residential Schools. They have to maintain the log book with all the personal information of the students belonging to their house and he/she is in charge of the academic development of the students under his/her control (Annexure-II).

2. They have to attend the kit in inspection every day at 7.00pm and make arrangements by the students to keep the dormitory surroundings in a neat and tidy manner.
3. He/she should appoint sick leaders and house leaders and see that proper cleanliness and discipline be maintained in the dormitories.
4. House Masters should arrange the students batches and leaders for dining hall duties and to maintain the Cosmetics and barber charges.
5. House Masters should see that the students do not spoil any school property and do not waste any food material in the dining hall.
6. He/she should collect pocket money from the Parents/Students and issue them as per their requirements and maintain an accounts book for the purpose and ensure that they do not have money or valuable articles with them.
7. The house Masters should attend the dormitory daily after night self-study and take the attendance of the students.
8. They should assist the Dy. Warden at dining hall during breakfast, lunch and dinner whenever put on duty and store room whenever their services are required.
9. The house Masters should develop cordial relations with the students and their parents. They should make all correspondence with the parents regarding academic and behavioral matter.
10. House Masters should look after the sick students with the help of the staff Nurse and if necessary he/she has to take them to hospital for treatment.
11. When a student's wants to go home to leave the campus, the house masters should assess the t need and urgency before recommending to the Principal. He/she should maintain a moment register of all such students (Annexure-III).
12. He/she should attend any other work assigned by the Principal from time to time for the development of the institution.

House Masters' Meetings

House Masters' Meetings should be convened before the Food-Committee Meetings on the same day preferably in the Fore Noon session. House Masters should maintain the Registers as per the Proforma suggested.

Job Chart of Junior College Principal

A. Academic:

1. He/She shall teach six (6) periods in a week. Subject to the condition that this should not adversely affect the fixation of the cadre strength in the subject.
2. Arrange for professional guidance from local subject experts.
3. Hold conferences, workshop and seminars.
4. Organize and supervise, supervised study and tutorials.

5. He/She should arrange night supervised study from 7.00 PM to 9.00 PM.
6. Every day three Jr. Lecturers shall be allotted for supervised study on rotation basis.
7. He/She should see that every Jr. Lecturer shall be entrusted with two night supervised study duties in a week.
8. Night supervisory study duties.

Sl. No.	Lecturer	Groups & Year
1	Jr. Lecturer-1	1 st Year & 2 nd Year MPC
2	Jr. Lecturer-2	1 st Year & 2 nd Year BiPC+II CEC
3	Jr. Lecturer-3	1 st Year MEC, CEC & HEC 2 nd Year MEC

9. One Jr. Lecturer has to supervise I yr MPC & II yr MPC groups, 2nd Jr. Lecturers has to supervise I yr BPC & II yr BPC groups and 3rd Jr. Lecturer has to supervise I yr MEC, CEC, & HEC and II yr MEC, CEC & HEC groups divide and allot I Yr & II yr groups among three Jr. Lecturers for conduct of night supervised study.

B. Academic:

1. Every Monday He/She has to verify the teaching notes and teaching diary submitted by the subject Jr. Lecturers for that week.
2. Implementation of time table given by the Society without any deviation.
3. Observation of class rooms teaching of the Junior Lecturers and give suggestions for their improvement.
4. Completion of time table as per the annual plan.
5. Maintain central Marks register, central attendance register and students movements register compulsorily.
6. Further maintain morning assembly and evening assembly register.

C. Administration:

1. He/She shall distribute the incharge ship and conduct of festivals and national festivals among all teaching staff.
2. He/She should see that two lecturers are put on duty on all holidays. Allot one Jr. Lectures for day house master duty and one Junior Lecturers for night supervised duty on Sundays and other holidays on rotation basis. They are held responsible any kind of occurrence during the time of their holiday duty.
3. Prepare one month duties for night supervised study, Sunday and holiday duties and circulate on 1st of every month.
4. The Lecturer who is allotted for holiday duties and supervised study duties has to arrange and substitute before taking leave.
5. Submit confidential report at the end of the academic year to the Secretary.
6. Entrust group wise loco parent duty to all the Jr. Lecturers.

7. Allot variable roll numbers group wise and year wise.
8. Conduct of monthly academic meeting and Food committee meeting. In academic meeting He/She has to verify assignments, slip tests, and other exams valued answers scripts, whether syllabus is completed in all subjects as per annual plan, identification of low achievers and remedial work given by the Jr. Lecturers.
9. Appointment of ATP and Deputy Warden on rotation basis as per station seniority.
10. The Principal is instructed to send a letter by register post with acknowledgement to the parents of along absentee students (more than 10 days) respectively i.e. three or four times instead of phone calls. If parent has not responded to the letter, take necessary disciplinary action by conducting discipline committee meeting.

Job Chart of Junior College Lecturers

A. Academic:

I. Preparation:-

1. He/She should follow the annual academic plan supplied by the Society and see that syllabus should be completed by 15th November.
2. He/She should write teaching notes and teaching diary for every week and submit the same to the Principal on every Monday.
3. He/She shall in consultation with Principal, arrange extension Lecturers in his/her subject for the benefit of the students.
4. He/She should give IPE model important questions as assignments after completion of every chapter and verify assignments written by the students.
5. Junior lecturers should go through IIT/NEET/EAMCET and other national and State level competitive examination books available in the library.
6. During tutorial period i.e 7:45 am to 9:00 am the Lecturer is entrusted to take IIT/NEET/EAMCET/CA-CPT/CLAT and other competitive examinations classes.
7. All the Science lecturers are here by directed to **conduct practical classes from 1 yr beginning itself** as per annual academic plan and time table and see that students should write record work regularly after completion of very practical class and any deviation in this regard will be viewed seriously.
8. Prepare resource material on important questions for achieving high score in public examinations and to get 100% results in their subject concerned.

Instructional Hours:-

1. Follow the institution time table for class room teaching.
2. All Jr. Lecturers are prohibited from taking of correction of assignments, valuation of answers scripts or reading news papers in the instructional hours and supervised study.

3. He/She should complete the syllabus in time i.e., by 15th November as per annual plan.

Evaluation:-

1. He/She shall utilize instructional hour period allotted to the subject for teaching learning activity only.
2. All the Junior Lecturers are instructed to conduct slip tests and flash tests after completion of each topic as per annual plan based on IPE pattern questions.
3. Answer scripts related to internal exams have to be corrected within 5 days after completion of examinations, marks sheets along with valued answers scripts are to be submitted to the Principal within a week time from the date of completion of the examinations.
4. After completion of every internal examination valued answer scripts are to be given to the students and discuss with them to clarify their mistakes in their script.
5. Every Junior Lecturer has to maintain personal marks register and maintain record for the low achievers and take necessary remedial work.

Supervision:-

1. All the Junior lecturers are instructed to attend night supervised study duty schedule given by the Principal without any deviation, under unavoidable Circumstances or when applying leave, substitute arrangements are to be made from other than night study duty Junior Lecturers with the prior written permission of the Principal only.
2. ***All the Junior Lecturers are strictly instructed not to use mobile phone during instructional hours and night supervised study duty.***
3. Night supervised study duty Junior Lecturers are instructed to take class – wise attendance at 9:00 pm without fail.
Science Junior lecturers should encourage the students in the preparation of charts and models and display the same in the class rooms.

Academic:-

1. He/She shall attend the morning assembly without fail. He/She shall not leave the college premises during working hours except with the written permission of the Principal.
2. There shall not be any adjustment in the night supervised study duty and holiday duty among colleagues. The absence of supervised study duty and holiday duty will be viewed seriously and disciplinary action will be initiated.
3. He/She shall maintain the following records/registers.
 - a. Teaching notes,
 - b. Teaching dairy
 - c. Record of low achievers
 - d. Personal marks registers
 - e. Year plan
 - f. Record of test papers of all tests.
4. He/She shall sit along with students for dinner. This helps to inculcate good table manners ensures discipline and avoid wastage.

5. In secondary duties, such as issue of text books, note books, cosmetics etc., shall be done as per the circular given by the Principal without causing any disturbance to the supervised study period.
6. He/She shall have to discharge the following secondary duties in addition to being incharge for certain stocks, and stores and be convener for different committees appointed on various occasions for conducting the college activities as ATP, Loco Parent and Deputy Warden.
7. He/She shall attend to all College functions without fail even if the functions are on holiday or outside the instructional hour.
8. He/She has to discharge any other duty assigned by the Principal for the smooth running of the institution at all time.

JOB CHART OF THE DEGREE COLLEGE PRINCIPAL.

Academic / Administration/Super Vision

1. He/She shall teach 6 periods in a week. Subject to the condition that this should not adversely affect the fixation of the cadre strength in the subject.
2. Arrange for professional guidance from local/ University wise subject experts.
3. Hold conferences, workshop, seminar PLPs (popular lecturer programmes) club activities etc.
4. Every Monday He/She has to verify the teaching notes and teaching diary submitted by the subject lecturers for the week.
5. Observe classroom teaching of the lecturers and give suggestions for their improvement.
6. Be touch with the CMR (Central Marks Register), CAR (Central Attendance Register) and SMR (Student Movement Register) regularly.
7. Encourage innovative activities.
8. Introduction of NSS and NCC as co- curricular activities with proper supervision.
9. Encouraging the students for participation in seminars, conferences, workshop etc conducted by the self and other universities.
10. Principal must observe effective running of classroom teaching, supervision study.
11. Supervision of Hostel, Kitchen and Dining Hall.
12. Surprise visit of store room and stock verification.
13. Observing effective running of library and reading room by going through the log book of library, issue register of library and attendance register of reading room.
14. Maintain all the registers prescribed in MJPBCWREIS, by the secretary.
15. Supervision work of.
 1. Teaching staff
 2. Office staff
 3. All MPW workers
16. Organise parent teacher associations

17. Submit pay bills, contingent bills etc promptly
18. Maintain principals movement register
19. Submit confidential reports of the staff at the end of the academic year to the secretary.
20. Annual verification and annual service register verification must be taken up
21. Conduct monthly academic meeting, Food committee meeting and discuss the problems if any with the students and find solution for the problems.
22. Take up development activities for the institutional improvement.
23. Observe no deviation in the events approved by the secretary in the calendar of events.

Duties of Degree College Assistant to the Principal: [ATP]

- 1) He/she has to prepare institutional plan, time-table, (Subject wise, Group wise, semester wise, Lecturer-wise and leisure time-table) and get the year-plan prepared by the lecturers in their subjects. He/she should arrange extra work for lecturers for the posts vacant and ensure that no class is left vacant.
- 2) He/she has to supervise the day and night supervised studies. Supervise the club activities, co-curricular and extra-curricular activities.
- 3) During the recess period, he/she must see that all the students go out without making any noise and return to the classes in time.
- 4) He/she has to make all arrangements for conducting all functions and faculty meetings in the college including daily assembly with the help of the P.D./P.E.T. and in charge concerned.
- 5) He/she has to maintain general discipline of the college with the help of P.D./P.E.T., Dy.Warden and other teachers.
- 6) He/she has to make necessary arrangements for the dispersal of the students for vacation and holidays with the assistance of the House Masters / Madams and P.D.
- 7) He/she should assist the Principal at the time of admissions and other activities from time to time as per Secretary, MJPTBCWREI Society orders.
- 8) He/she has to make arrangements for the conduct of functions in the school.
- 9) He/She has to see that all lecturers go to their classes in time regularly.
- 10) He/She has to look after the welfare of the teaching staff and students. The genuine problems and difficulties of staff and students may bring to the notice of the principal for salvation.
- 11) He/she has to allot escort duties to the staff to take the students to the examination center at time of O.U examinations.
- 12) He /She has to supervise annual stock verification of different heads.
- 13) He/She has to submit the night supervision attendance to the Principal / Vice-Principal every day in the morning.
- 14) He/She has to prepare night supervision study duty chart and holiday duty chart.

- 15) He/ She to observe the attendance of the staff during night study and holiday duty.
- 16) He/She must be aware of the number of the students going on leave and number of the students reporting to the college in time after leave.
- 17) He/She has to arrange morning and evening assemblies with the help of the physical director.
- 18) He/She has to prepare the marks analysis of the students of O.U examinations with the help of the examination branch.
- 19) He/She has to follow up the placing of consolidated indent for required number of note books /record books/text books /graph books /reference books /lab equipment well in advance in the beginning of the academic year with the consultation of the concerned incharges.
- 20) He /She has to submit work done statements of guest lecturers after thorough verification.

Job Chart of Degree College Deputy Warden

The Deputy Warden shall prepare the per-capita particulars of the previous month before 5th of every month and present it before the Food Committee. He shall also study the problems (if any) and place them before the Food Committee for discussion/solution.

1. Dy. Warden should submit the monthly verification report on the 1st of every month.
2. The Deputy Warden shall circulate the notice of Food Committee Meeting to all the members on 6th of every month (one day in advance) with agenda items.
3. The Deputy Warden shall implement the resolutions adopted in the Food-Committee Meeting without fail.
4. The Deputy Warden shall properly utilize the amount sanctioned for the purchase of utensils every year.
5. Records of Gunny bags and Utensils etc., should be maintained.
6. Deputy Warden should update all stock/issue registers every day and the same should be duly signed by Principal.
7. Deputy Warden is responsible for incurring excess per-capita or low per capita.
8. It is the responsibility of the Deputy Warden to maintain the quality of food.
9. The Dy. Warden should maintain the Dining hall supervision register for the teachers.
10. The Dy. Warden should see that there should not be any wastage of cooked food in the dining hall and kitchen and the provisions in the store room in any form.
11. He/She should see that the health and hygienic conditions in the kitchen and dining hall are maintained properly.
12. He/She should collect guest fee by issuing receipt from guests/parents and non eligible staff members and deposit the amount every day.

13. He/She should arrange one of the staff members as in charge deputy warden whenever he/she takes leave with the approval of the Principal.
14. He/She shall be present in the dining hall during breakfast, lunch and dinner.
15. He/She should cooperate with the principal and discharge duties entrusted to him/ her by the principal for smooth and effective functioning of the mess and the institution.
16. Registers to be maintained
 1. Provision Stock Register
 2. Hostel Miscellaneous Register
 3. Food items Register(Eggs, Fruits, etc.)
 4. Vegetable stock Register
 5. Utensils Stock Register
 6. Gunny bag stock & auction Register
 7. Guest Charges Register

Job Chart of Degree College Lecturers

B. Academic:

I. Preparation:-

1. He/She should follow the semester academic plan prepared by institution and see that syllabus should be completed well in advance in each semester.
2. He/She should write teaching notes and teaching diary and submit the same to the Principal on every Monday.
3. He/She shall in consultation with Principal, arrange extension Lecturers in his/her subject for the benefit of the students.
4. He/She should give O.U model important questions as assignments after completion of every chapter and verify assignments written by the students.
5. Lecturers should go through HCU,CU,PGCET and other national and State level competitive examination books available in the library.
6. All the Science lecturers are here by directed to **conduct practical classes** as per sem-wise academic plan and time table and see that students should write record work regularly after completion of every practical class. Any deviation in this regard will be viewed seriously.
7. Prepare resource material on important questions for achieving high score in university examinations and to get 100% results in their subject concerned.

Instructional Hours:-

1. Follow the institution time table for class room teaching.
2. All Lecturers are prohibited from taking of correction of assignments, valuation of answers scripts or reading newspapers in the instructional hours and supervised study.
3. He/She should complete the syllabus in time as per semester plan

Evaluation:-

1. He/She shall be utilize instructional hour period allotted to the subject for teaching learning activity only.
2. All the Lecturers are instructed to conduct flash tests after completion of each topic as per semester plan.
3. Answer scripts related to internal exams have to be corrected within 5 days after completion of examinations, marks sheets along with valued answers scripts are to be submitted to the Principal within in a week time from the date of completion of the examinations.
4. After completion of every internal examination valued answer scripts are to be given to the students and discuss with them to clarify their mistakes in their script.
5. Every Lecturer has to maintain personal marks register and maintain record for the low achievers and take necessary remedial work. The record of remedial teaching should be maintained.
6. All the subject Lecturers must enter test marks in the CMR which is at the examination branch.

7. Supervision:-

1. All the lecturers are instructed to attend night supervised study duty as per schedule given by the Principal without any deviation, under unavoidable Circumstances or when applying leave, substitute arrangements are to be made with the prior written permission of the Principal only.
2. ***All the Lecturers are strictly instructed not to use mobile phone during instructional hours and night supervised study duty.***
3. Night supervised study duty Lecturers are instructed to take class – wise attendance at 9:30 pm without fail.

Administrative:-

1. He/She shall attend the morning assembly without fail. He/She shall not leave the college premises during working hours except with the written permission of the Principal.
2. There shall not be any adjustment in the night supervised study duty and holiday duty among colleagues. The absence of supervised study duty and holiday duty will be viewed seriously and disciplinary action will be initiated.
3. He/She shall maintain the following records/registers.
 1. Teaching notes,
 2. Teaching dairy
 3. Record of low achievers
 4. Personal marks registers
 5. Year plan
 6. Record of test papers of all tests.
 7. Previous question papers of universities (Sem-wise)
 8. Assignment Register
 9. Student Seminar Register
 10. Remedial classes Register
 11. Quiz/Essay Writing /Elocution competition register

4. He/She shall sit along with students for dinner. This helps to inculcate good table manners, ensures discipline and avoid wastage.
5. In secondary duties, such as issue of text books, note books, cosmetics etc., shall be done as per the circular given by the Principal without causing any disturbance to the supervised study period.
6. He/She shall have to discharge the following secondary duties in addition to being incharge for certain stocks, and stores and be convener for different committees appointed on various occasions for conducting the college activities as ATP, Loco Parent and Deputy Warden.
7. He/She shall attend to all College functions without fail even if the functions are on holiday or outside the instructional hour.
8. He/She has to discharge any other duty assigned by the Principal for the smooth running of the institution at all time.
9. All lecturers must follow the protocol whenever higher officer visits our college.
10. He /She should not try propagating any 'ism' other than patriotism.
11. He /She shall attend the assembly and kit inspection without fail. Absence at the assembly is serious offence.
12. He /She should know that twin aims of these institutions are "Academic Excellence" and "All round development of the personality" of the students and hence give her very best to realize this aim.
13. He /She has to prepare subject wise marks analysis at time of O.U result.
14. He /She must see that students must come up with 100% result in their subject in University examinations.
15. He /She has to aware of the availability of required number of concerned subject text books and reference books in the library. Step may be taken enrich it.

He /She has to place indent for required number of notebooks / record books / text book /graph books /reference books /lab equipment well in advance in the beginning of academic year in her subject concern.

Job chart of the Degree Class Lecturers

1. He/She has to take observe the class attendance daily in the morning and see that it will be sent to the society before 11AM daily.
2. She has to disburse the cosmetic charges amount to the concern class students every month taking from the office.
3. List of students going on leave very often absent for long time may be brought to the notice of the Principal/Vice Principal.
4. See that their respective class rooms are kept neat & tidy.

5. In absence of the house madams the class teachers must take up the House Masters duties on emergency case.
6. Class Teacher must maintain the CAR (Central Attendance Register) & CMR (Central Marks Register) for the concern class and progress card may be sent to their parents whenever required.
7. Class Teacher must Stand behind their class and observe discipline during morning assembly.
8. It is the class teacher responsibility to see that all their class students attend the morning and evening assembly without fail.

Duties of Degree College House Master/Mistress

1. House masters have to work as loco parents In Colleges. They have to maintain the log book with all the personal information of the students belonging to their house and he/she is in charge of the academic development of the students under his/her control (Annexure-II).
2. They have to attend the kit inspection every day at 7.00am and make arrangements by the students to keep the dormitory surroundings in a neat and tidy manner.
3. He/she should appoint sick leaders and house leaders and see that proper cleanliness and discipline be maintained in the dormitories.
4. House Masters should see that the students do not spoil any college property and do not waste any food material in the dining hall.
5. He/she should collect pocket money from the Parents/Students and issue them as per their requirements and maintain an accounts book for the purpose and ensure that they do not have money or valuable articles with them.
6. The house Masters should develop cordial relations with the students and their parents. They should make all correspondence with the parents regarding academic and behavioral matter.
7. House Masters should look after the sick students with the help of the staff Nurse and if necessary he/she has to take them to hospital for treatment.
8. When a student's wants to go home to leave the campus, the house masters should assess the need and urgency before recommending to the Principal. He/she should maintain a moment register of all such students.
9. He/she should attend any other work assigned by the Principal from time to time for the development of the institution.
10. In case of emergency or any need the House Madam must make a phone call to their parents on the request of the Loco wards.
11. The House Madam must take attendance of their loco wards both in the morning (before morning assembly) and evening (after evening assembly)
12. She has make necessary arrangement for the dispersal of student whenever they are going on leave / holidays / Vacation.

13. She must check the bag and baggage's of the students before entering into the dormitory after their return from the leave. The arrival of the students must be inform to the Principal.

Job chart of Degree College PHYSICAL DIRECTOR

- 1) The PD should give wakeup call to students at 5 a.m.
- 2) The PD should take roll call at 5:15 a.m.
- 3) The PD should attend jogging, yoga and physical exercises from 5:15 a.m. to 6:00 a.m.
- 4) She should do supervise the bathing activities of students from 6 a.m. to 6:45 a.m.
- 5) She should attend the kit inspection along with ATP, House Misters, Principal and staff nurse.
- 6) She should maintain discipline during distribution of milk with boost, Bournvita, Ragi malt from 7:15 a.m. to 7:45 a.m.
- 7) She should make necessary arrangements to conduct morning assembly from 7:45 a.m. to 8:00 a.m. along with band.
- 8) She can leave the college after morning assembly to attend his personal work and should be present in the dining hall by 8:45 a.m. for breakfast.
- 9) She should make necessary arrangements to conduct evening assembly from 5 p.m. to 5:15 p.m.
- 10) She should attend the classes allotted to her as per timetable.
- 11) She should maintain discipline in the dining hall during serving i.e., from 1:40 to 2:40 p.m.
- 12) She should be present at the dining hall and maintain the discipline during tea and snacks serving from 4:30 to 5 p.m.
- 13) She should maintain the record of height and weight of the students of all classes in the beginning of the academic year in the month of June.
- 14) She should conduct battery test to all the students to identify the skill of students for which they are capable and maintain the record.
- 15) She should train the students in games and sports from 5:15 p.m. to 6 p.m.
- 16) A Mass Drill on Every Saturday ought to be conducted during evening
- 17) She should take roll call before and after the games period
- 18) She should co-operate with the principal to conduct functions, festivals, events etc. and Maintain discipline.
- 19) She should co-operate with ATP and Deputy Warden for smooth functioning of the college.
- 20) She should co-operate with ATP and House Masters in dispersing the students during holidays and summer vacation.
- 21) She should attend holiday duties as mentioned in the calendar of events.

- 22) She should attend the duties and other work allotted to her by the principal in the interest of the institution.
- 23) RECORDS AND REGISTERS TO BE MAINTAINED BY PD
The following records and registers should be maintained by the Physical Director in the college
 1. Class attendance Register
 2. Skill test Registration
 3. Stock Register
 4. Intramural competition Register
 5. District ,state, national achievement Register
 6. Issue Register
 7. Unserviceable articles Register
 8. Model year plan of physical education
 9. Yoga and exercise Register
 10. Kit inspection Register
 11. Campus cleanliness daily supervision Register
 12. Activities and achievements Register
 13. A record of news items that are published in newspapers or
To be maintained in a record form.
 14. Year plan
 15. Lesson plan
 16. Medical inspection record
 17. Physical education magazines, books, journals record.

Duties of Health Supervisors

1. He/ She is the in charge of the health clinic end he/she has to work hard to improve hygienic conditions in the campus (Annexure-I & Annexure-IV).
2. Though his/her duty is of emergency nature around the clock, she should attend the clinic in the following timings.
6:45am to 11:15am
1:15pm to 2:30pm
4:30pm to 7:00pm
3. He/ She has act according to the advice of the college doctor and issue medicines to the sick Students.
4. He/She should maintain the stock and issue registers of medicines.
5. He/She should maintain the health record of the students and assist the doctors at the time of medical inspection.
6. He/She should prepare indent for the purchase of medicines and get the approval of college doctor and submit them to the principal.
7. He/ She has to take-up the health education classes as and when allotted to her by the principal.
8. He/She has to pay special attention towards the sick students and accompany them during the time of hospitalization in emergency cases.

9. He/She has to supervise the cleanliness and hygienic conditions at kitchen, dining hall and toilets every day.
10. He/She should look after the needs of the sick children and arrange proper diet.
11. He/She has to co-operate with the principal and discharge any duty entrusted to her by the principal for the smooth and effective functioning of the institution.
12. Registers to be maintained
 1. Medicine Stock Register(Private/Govt. Supply)
 2. Sanitation Stock Register
 3. Daily Observation of sick student Register/Medicine issue Register
 4. Doctors visit Register
 5. Doctor honorarium disbursement Register
 6. Kit inspection Register
 7. Hospital visit Register
 8. Menstrual Register
 9. High and Weight Register
 10. Chronic patient Register
 11. Incubation(Sanitary napkin preparation) Register

GENERAL INSTRUCTIONS TO DEGREE STUDENTS

If the student follows the qualities in an acronym, she is treated or considered to be an intrinsic student.

Sincere
Tactful
United
Disciplined
Efficient
Neat
Thorough

1. Every student must maintain the standards of the institution.
2. It is mandatory to follow the rules and regulations of the institution in to while returning to the institution after vacation. Otherwise it will be viewed very seriously.
3. Every student must follow the rules and regulations of the society from time to time unconditionally.
4. Student once admitted will be sent to their homes for Dussehra vacations, Sankranthi vacation and Summer vacation only. This is for the individual academic benefit of the students. Parents must co-operate with the principle and society.
5. Parents are allowed to meet their children on every second Sunday only from 10 a.m. to 3 p.m. No parent is allowed into the campus on other weekdays. The persons whose photos are attached on the ID card only be allowed to meet the student.
6. Strict discipline must be maintained in the campus. Any sort of indiscipline activity in the campus will be viewed seriously.
7. Students should not take their parents to their dormitories.

8. All the students must follow the daily routine of the college scrupulously
9. Ours is a secular country. Student should not try propagating any 'ism' other than patriotism.
10. Students who are in committees must do justification to the committee by discharging their duties effectively (Ex. Academic committee, Mess committee, Cultural committee, Sports committee, Discipline committee Health committee etc.)
11. Student must approach the principal along with the house Madam for any academic or personal issues.
12. Water, food and power are very precious. So they should not be wasted. Take required amount of food into your plate and consume. Do not waste food. Millions of people in India do not have food to eat. Keep this in mind while taking food. We can understand importance of water when it is not supplied for a particular day. Let us not waste it. Close the water taps when it is not in use. We all know the importance of power. So let us switch off tubes and fans when they are not in use. While coming out of dormitory/ classroom it is our primary duty to switch off the tubes and fans.
13. Though all the students are from 33 districts, we are all in one family i.e. MJP family. So no more misunderstanding, no ego, no jealousy, no selfishness among us only to develop the amicability. Let us be friendly with each other and one another.
14. Our "kulam" is Gurukulam so we are all one. No caste, No creed, No religion can separate us.
15. Believe that all the staff of MJP are behind you to push you up academically. Rules and conditions are imposed for your betterment only.
16. Keep your classroom, dormitory and campus clean and tidy.
17. Knowledge will be multiplied if you share it with others. So always keep sharing your knowledge with your friends so that both will be benefitted.
18. Make use of physical education, library and reading room facilities to the maximum extent.
19. Enrollment of your name is compulsory while going out/coming into the campus.
20. No students should maintain personal mobile. It is highly objectionable and will be viewed seriously.
21. Your daily routine starts with yoga, physical exercise at 5:00 a.m. and ends with the night supervision study from 7:30 pm to 9:30 p.m. So you must be punctual in all your activities from 5 a.m. to 9:30 p.m.
22. Time and tide waits for none. Make use of it properly and Effectively.
23. Plan for your future right from the first year. Take steps to fulfill it accordingly. This makes you busy mentally and physically. This solves so many problems during your stay in the campus Put full stop to unnecessary and unhealthy thoughts.

24. Your personal hygiene is very important. It solves many of your health problems.
25. Every student must take active part in all activities of the institution. This will bring out your hidden talents. You will be exposed to society and identity will be there.
26. You must be co-operative with CPL and house leaders in all activities.
27. You should not misuse the systems in the computer lab for any private work.
28. You should not keep money and valuable things with you. Institution is not responsible for any loss of it.
29. You are responsible for any damage of institutional property. you will be penalized for such kind of foul act.
30. Your constructive suggestions are highly invited and appreciated for the development of the institution and there by society.

ITEMS TO BE DISCUSSED IN THE FACULTY MEETINGS

1. Completion of syllabus /activities as per year plan. The Principal shall verify and attest whether the syllabus is completed or not as per the plan.
2. Check the different components of formative tests.
3. Mistakes identified in students' written work.
4. Principal's observations on the students' valued Answer-scripts.
5. Analysis of progress made by low proficient learners with the help of Personal Marks Register. Prepare academic standard wise analysis after formatives and summative to identify students at low pace.
6. Analysis on high achievers based on Personal Marks Register and steps for encouragement.
7. Proper utilization of available Teaching Aids and Equipment. Plan to produce necessary Teaching Aids that are not available.
8. Discussion on proper utilization of K-Yans, Computer Lab, Science Lab, Library and Digital content installed in the class rooms.
9. Progress Reports should be brought to notice of the parents on Second Sunday on every month and Tea with the Principal programme and get their signatures on formatives and summative. The Principals presence on that day is must.
10. Discussion on club activities.
11. Discussion on preparation of students' for various tests and examinations such as Maths Olympiad, Science Olympiad, NTS, Inspire, Science Fair, A.B.H. Hindi, Telugu tests conducted by various institutions.
12. Display charts showing the tools, equipment of different heads and list of Library Books etc.
13. Follow the guidelines issued by RMSA for purchasing/School Purchasing Committee for school needs.
14. Preparation of monthly manuscript magazines for all subjects. Physical Education magazines should be prepared for every quarter.

FACULTY MEETINGS [at the school level]:

Demo Classes of PGTs should be observed by the Principal concerned to his subject. PGTs should observe the demo classes of TGTs of their school along with Principal and report once in a month. Teachers should form District wise subject forums to share ideas with the teachers of neighborhood schools.

Faculty meetings should be conducted after the completion of Demo classes every month. Subject forums gather once in a month

1st WEEK : Telugu (I Language) and Hindi

2nd WEEK : English/Maths

3rd WEEK : Sciences and Social Studies

District Faculty Clubs:

1. The faculty of each subject in the entire erstwhile district should gather and make a review on the syllabus of ensuing month.
2. District faculty meetings should be held in different schools on rotation.
3. District Faculty Clubs should be conducted every month.
4. Teachers are entitled for actual TA on production of attendance certificate from the host school.
5. Share the ideas and thoughts for better class room interaction.
6. Making resolutions for what has to be done in ensuing month.
7. Demo class should be arranged and review has to be done on it.
8. Discussions on Reading and Reflections, Project works, TLM, Lab projects and academic standards etc. should be done.
9. State faculty meeting should be conducted in Sep 2019 and Feb 2020.

Note:

1. The host school Principals should make necessary arrangements for conducting District Level Faculty Club meet.
2. The Conveners of the concerned District will allocate host schools for conducting "Faculty Clubs Meets" on rotation and the dates also.

IV. The Procedure followed in the Decision Making Process, including channels of Supervision and Accountability:

Administrative Accountability:

As per the by-laws and service rules of MJPTBCWREIS, Secretary is the executive head of the organization. He/she takes all decisions for the day to day functioning of the Society.

Decisions regarding disciplinary proceedings in the case of Principals, other teaching, non-teaching staff and appeals in the case of Principals and other teaching and non-teaching staff are taken by the respective appointing authorities and appellate authorities. Decisions regarding recruitment and new initiatives are taken either by the standing committees, or the Chairman or the Board of Governors.

Supervision:-

- The ultimate accountability of every functionary of the Society lies with the Board of Governors. However, there are hierarchies in the organization and the officers occupying those posts are accountable to their next superior and so on. However, at the institution level, the entire non-teaching and teaching staff, are accountable to the Principal.
- Principal in turn, is accountable to the District Administration who are the immediate monitoring/supervisory authority at the District level. The Principals are also accountable to the Secretary in the discharge of their duties and responsibilities of both academic and financial nature.
- The Secretary is accountable to the Chairman and the Board of Governors.
- Broadly speaking, the accountability is in the following areas i.e., academic, administrative, financial and infrastructural.

The Norms Set For Discharge of Functions

The functions of the Society can be broadly classified as:

Providing quality education to the children, Government has set norms for ensuring that quality of education is of a very high standard. Such norms are:

- a) Teacher to student ratio should be 1:40
- b) Total No. of periods per week is 42 for every class in which 36 periods are Devoted to subjects and 6 periods are devoted to other activities like Computer Education, Spoken English, Music, Library and sports.
- c) The Staffing Pattern as approved by Government for the BC Residential Schools varies across different institutions. However each institution Consists of nearly 15 teaching staff members including Staff Nurse and PET.

Other Activity Timings after completion of every Formative Tests

4:45 PM to 6:00 PM	Preparation for Cultural Programmes (Day study teachers has to monitor)
6:30 PM to 7:30 PM	Monthly special Dinner.
7:30 PM to 9:30 PM	Cultural Programmes (Night study teachers have to conduct)

Co-Curricular and Extra Curricular Activities to be conducted during the academic year 2021-22.

1. All the schools have to conduct competitions as per the schedule. Classes 5 and 6 as Juniors and Classes 7, 8, 9 and 10 as Seniors.

2. The students should be trained for all competitions during the Club Activity periods and holidays.
3. To sharpen the skills and talents of the students necessary books, and other locally available material have to be provided.
4. Talented teachers may be nominated as in-charges (one teacher for one topic) to conduct the competitions while the other teachers may be asked to help.
5. The following competitions have to conduct during the academic year.
 - a. **Elocution** : Telugu/English , Hindi.
 - b. **Essay writing**: Telugu/English , Hindi.
 - c. **Singing** : Patriotic songs, folk songs, songs based on Classical Music, Solo and Chorus singing and playing musical instruments.
 - d. **Quiz**: Latest Events, Social issues, Science and Technology.
 - e. Story Writing and Poetry /composition.
 - f. **Projects**: Individual or Group – in all subjects, Preparation of School Magazine. Opportunity should be provided to the students to discover their hidden talents and develop them.
 - g. Chess.
 - h. Games and Sports./Yoga/Karate/NCC, Scouts and Guides and NGC activities
 - i. Spell bee should be conducted.
 - j. Debate and Youth Parliament.
 - k. Science fairs, Social fairs and language workshops shall be conducted periodically.

AMENITIES PROVIDED TO THE STUDENTS:

1. Every student is provided free boarding and lodging facility.
2. 2 pairs of school uniform and one pair of white uniform is provided to each student every year.
3. Every student is provided one pair of track suit every year.
4. Every student is provided one bed sheet and one carpet every year.
5. Every student is provided free Text books and Note books every year.
6. Cosmetic charges @ Rs. 345/- per 3 months for Boys of all classes and @ Rs. 375/- per 3 months for Girls up to the VII Class/11 years of age and @ Rs. 420/- per 3 months from VIII Class to Degree i.e. above 11 years of age is being distributed.
7. Barber charges @ Rs. 20/- per head 6 times in a year is being spent for all the boy students.
8. Two pairs of shoes (one black and one canvas white), 2 pairs of black & 2 pairs of white socks, tie and belt are provided to every student.

e) Diet Charges:

Class	Rate
V to VII	Rs.950/- per month per Boarder
VIII to X	Rs.1100/- per month per Boarder
Intermediate and Degree	Rs.1500/- per month per Boarder

f) **Cosmetic Charges:**

Cosmetic charges of Rs. 115/- p.m for boys, Rs. 125/p.m. for girls upto class VII & upto 11 years of age and Rs. 140/- p.m. from class VIII to X and above 11 years of age.

Administrative Functions:

The Govt. vide Govt. Memo No.203/B/2014, BCW (B) Dept., Dt : 07/09/2015 has approved the Service rules for the Mahatma Jyotiba Phule Telanga B.C. Welfare Residential Educational Institutions Society (MJPTBCWREIS). In which the eligibility for appoint of various posts in B.C. Residential Schools and Colleges are shown hereunder:

Class	Category	Post	Method of Recruitment
1	2	3	4
I	1	Secretary	By deputation basis from Backward Classes Welfare Department of Telangana State in the cadre of Additional Director on Foreign Service terms and conditions.
II	1	Principal MJPTBCWR Junior College	70% by promotion from category 2 of class II (Principals of MJPTBCWR Schools) 30% by promotion from category 3 of class II (Junior Lecturers MJPTBCWR Junior Colleges) In a cycle of 10 points, point Nos. 1,3,5,7,9 shall be meant for promotion from the category 2 of class II and point Nos. 2,4,6,8,10 shall be meant for promotion in each category from category 3 of class II within the unit of appointment.
	2	Principal MJPTBCWR School	30% by Direct Recruitment and 70% by promotion from category 1 of class –III In a cycle of 10 points, point Nos. 1,3,7 shall be allotted for Direct Recruitment and point Nos.2,4,5,6,8,9,10 shall be meant for promotion in each category from category 1 of class III.
	3	Junior Lecturer	50% of the posts are reserved for Direct Recruitment and the remaining 50% of posts reserved for promotion from the category of 1 class –III in each subject. In a cycle of 10 points, point Nos. 1,3,5,7,9 shall be meant for Direct Recruitment and point Nos.2,4,6,8,10 shall be meant for promotion in each category from category 1 of class III.
			Junior Lecturer in English in MJPTBCWR Junior College: 50% of the posts are reserved for Direct Recruitment and the remaining 50% of posts for promotion.
			Junior Lecturer in Telugu in MJPTBCWR Junior

Class	Category	Post	Method of Recruitment
1	2	3	4
			College: 50% of the posts are reserved for Direct Recruitment and the remaining 50% of posts for promotion
			Junior Lecturer in History in MJPTBCWR Junior College: 50% of the posts are reserved for Direct Recruitment and the remaining 50% of posts for promotion
			Junior Lecturer in Commerce in MJPTBCWR Junior College: 100% Direct Recruitment, since no feeder category is available.
			Junior Lecturer in Economics in MJPTBCWR Junior College: 50% of the posts are reserved for Direct Recruitment and the remaining 50% of posts for promotion
			Junior Lecturer in Civics in MJPTBCWR Junior College: 50% of the posts are reserved for Direct Recruitment and the remaining 50% of posts for promotion
			Junior Lecturer in Mathematics in MJPTBCWR Junior College: 50% of the posts are reserved for Direct Recruitment and the remaining 50% of posts for promotion
			Junior Lecturer in Physics in MJPTBCWR Junior College: 50% of the posts are reserved for Direct Recruitment and the remaining 50% of posts for promotion
			Junior Lecturer in Chemistry in MJPTBCWR Junior College: 50% of the posts are reserved for Direct Recruitment and the remaining 50% of posts for promotion
			Junior Lecturer in Botany in MJPTBCWR Junior College: 50% of the posts are reserved for Direct Recruitment and the remaining 50% of posts for promotion
			Junior Lecturer in Zoology in MJPTBCWR Junior College: 50% of the posts are reserved for Direct Recruitment and the remaining 50% of posts for promotion
III	1	Post Graduate Teacher	50% of the posts are reserved for Direct Recruitment and the remaining 50% of posts reserved for promotion from the category-3 of class –III in each subject.
			Post Graduate Teacher in English in MJPTBCWR

Class	Category	Post	Method of Recruitment
1	2	3	4
			School: 50% Direct Recruitment and 50% on promotion from TGT English.
			Post Graduate Teacher in Telugu in MJPTBCWR School: 50% Direct Recruitment and 50% on promotion from TGT Telugu
			Post Graduate Teacher in Hindi in MJPTBCWR School: 50% Direct Recruitment and 50% on promotion from TGT Hindi
			Post Graduate Teacher in Mathematics in MJPTBCWR School: 50% Direct Recruitment and 50% on promotion from TGT Mathematics
			Post Graduate Teacher in Physical Science in MJPTBCWR School: 50% Direct Recruitment and 50% on promotion from TGT Physical Science.
			Post Graduate Teacher in Biological Science in MJPTBCWR School: 50% Direct Recruitment and 50% on promotion from TGT Biological Science.
			Post Graduate Teacher in Social Studies in MJPTBCWR School: 50% Direct Recruitment and 50% on promotion from TGT Social Studies.
			In a cycle of 10 points, point No: 2,4,6,8 & 10 shall be allotted for direct recruitment and point no1,3,5,7 & 9 shall be meant for promotion in each category of PGT within the unit of appointment.
			Note: Cycle: 1- Promotion 2- Direct Recruitment 3- Promotion 4- Direct Recruitment 5- Promotion 6- Direct Recruitment 7- Promotion 8- Direct Recruitment 9- Promotion 10- Direct Recruitment
	2	Civil Assistant Surgeon	By deputation basis from category of Civil Assistant surgeon of Medical & Health Department on Foreign Service terms & conditions /Direct Recruitment/Contract.
	3	Trained Graduate	Trained Graduate Teacher: 100% Direct Recruitment.

Class	Category	Post	Method of Recruitment
1	2	3	4
		Teacher	
			Trained Graduate Teacher in Telugu in MJPTBCWR School: 100% Direct Recruitment.
			Trained Graduate Teacher in English in MJPTBCWR School: 100% Direct Recruitment.
			Trained Graduate Teacher in Hindi in MJPTBCWR School: 100% Direct Recruitment.
			Trained Graduate Teacher in Mathematics in MJPTBCWR School: 100% Direct Recruitment.
			Trained Graduate Teacher in Physical Science in MJPTBCWR School: 100% Direct Recruitment.
			Trained Graduate Teacher in Biological Science in MJPTBCWR School: 100% Direct Recruitment.
			Trained Graduate Teacher in Social Studies in MJPTBCWR School: 100% Direct Recruitment.
	4	Physical Director	50% of the posts are reserved for Direct Recruitment and the remaining 50% of posts reserved for promotion from the category -5 of class III.
	5	Physical Education Teacher	100%Direct Recruitment.
	6	Art/Craft/Music Teacher	100%Direct Recruitment.
	7	Superintendent	By promotion from category -9 of class-III. If no suitable and qualified candidate is available from among the employees of the Society, a candidate will be deputed to work from the BC Welfare Department on deputation basis on foreign service terms and conditions.
	8	Staff nurse	By Direct Recruitment and also by deputation basis from Medical & Health Department on Foreign Service terms & conditions if Direct Recruitment vacancies are not filled.
	9	Senior Assistant	By promotion from category -10 of class- III. If no suitable and qualified candidate is available from among the employees of the Society, a candidate will be deputed to work from BC Welfare Department on deputation basis on foreign service terms and conditions.
		Junior Assistant cum	70 Direct Recruitment and 30% by promotion from category -11 of class-III and from class -IV

Class	Category	Post	Method of Recruitment
1	2	3	4
	10	Typist/Junior Assistant cum Computer Operator/Junior Assistant cum DEO	Promotional ratio between record assistant & class-IV category shall be as per the ratio prescribed in AP Ministerial Service Rules If no suitable and qualified person is available from among the employees of the society, a candidate will be deputed to work from BC Welfare Department on deputation basis on foreign service terms and conditions.
	11	Record Assistant	100%by promotion from class-IV
I	12	Office Subordinate, Watchman, Cook, Helper, Sweeper, Kamati Scavenger, Gardener, Games Boy, Multipurpose worker & Ayah	100%Direct Recruitment

Note:- The Board of Governors may relax any qualifications prescribed for any posts, if necessary and also prescribe certain other qualifications as desired from time to time for various posts.

Society employees are also eligible for grant of:

- i) Pension
- ii) Gratuity
- iii) Encashment of EL (On par with Govt. Employees)

Financial Functions:

Preparing and administering the annual Budget for the Society, and schools: The Society every year prepares annual statement of incomes and expenditure for the entire organization.

V. Functions:

The following are the relevant provisions of rule which are used for dealing with administrative matters in the Society.

- 1) Bye-Laws (Regd. No. 453 of 2014)
- 2) Service (Recruitment) Rules
- 3) Service (Discipline & Appeal) Rules
- 4) Conduct Rules
- 5) Leave Rules

The MJPTBCWREIS Society has been adopting the A.P. Educational Act and A.P. Residential Schools Registration Act. etc. wherever necessary, in the maintenance of the Society. The Board of Governors shall decide and amend the Rules & Regulations/enactments from time to time.

VI. A statement of the categories of documents that are held by it or under its control:

The documents held by the society are:

- 1) Memorandum of Articles
- 2) Bye-Laws
- 3) Service Rules
- 4) Leave Rules
- 5) Conduct Rules
- 6) Discipline & Appeal Rules

VII. The particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof:

The arrangement for consultation or representation by the members of the public in the implementation of policy exists in the form of parents committees and school development committees. These committees meet periodically at least once in a quarter to review the functioning of the institution and the academic progress of the children.

At the school level there are also school advisory committees, hostel mess committee etc., in which the students also participate.

VIII. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public:

The Board of Governors of MJPTBCWREI Society consists of the following members.

- | | |
|---|-----------------|
| 1. Hon'ble Minister for BC Welfare | - Chairman |
| 2. Principal Secretary, BC Welfare | - Vice-Chairman |
| 3. Principal Secretary, Finance | - Member |
| 4. Principal Secretary, School Education | - Member |
| 5. Principal Secretary, Higher Education | - Member |
| 6. Director of School Education | - Member |
| 7. Secretary, Board of Intermediate Education | - Member |
| 8. Commissioner, Collegiate Education | - Member |
| 9. Commissioner/Director, BC Welfare | - Member |
| 10. Director, SCERT, Telangana, Hyderabad | - Member |

11. Managing Director, TEWIDC, Hyderabad - Member

12. Secretary, TREI Society, Hyderabad - Member

13. Deputy Director, Navodaya Vidyalaya - Member

Samithi, Telangana, Hyderabad

4. State Project Director, Sarva Siksha Abhiyan/RVM - Member

15. Secretary, MJPTBCWREIS - Member Secretary

IX. The budget allocated to each agency, indicating the particulars of all plans, proposed expenditures expected outcome and reports on disbursements made:

The budget for the society is allotted by Government under two heads (Grant in Aid-Covering salaries component, Other Grant in Aid-covering other contingent charges like diet, rent, water and electricity, office expenditure, postage, telephone, travelling allowance, stationery, honorarium to Doctors, expenditure on materials and supplies, purchase of electrical items and medicines etc.) For the year 2014-15 & 2015-16 allocation made is indicated below.

Sl. No.	Year	Grant in Aid (Rs. in Crore)	Other Grant in Aid (Rs. in Crore)	Total (Rs. in Crore)
1	2014-15	20.05	15.25	35.03
2	2015-16	28.06	16.78	44.84
3	2016-17	28.06	16.78	44.84
4	2017-18	31.71	130.0	161.71
5	2018-19	36.47	260.00	296.47
6	2019-20	130.00	178.60	308.60
7	2020-21	235.20	309.80	545.00
8	2021-22	337.44	281.88	619.32
9	2022-23	343.16	430.47	773.63
10	2023-24	382.16	497.97	880.13
11	2024-25	670.07	1155.79	1825.86

The disbursement is made by way of electronic transfer from the head office to the unit offices i.e. each institution under both the heads every month. The releases are made based on the demand submitted by the Principals under each item of expenditure. The expected outcome is related to provision of amenities to students, improving the infrastructure facilities and providing quality education to the students.

X. The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of each programmes:

There are no subsidy programmes in the society. The programmes are meant for educational development of the students belonging to Backward Classes and other weaker sections of the society.

XI. Particulars of recipients of concessions, permits or authorizations granted:

The Society is providing free education with free boarding and lodging facilities to all the Backward Classes and other weaker section students admitted in MJPAPBCWR Institutions. During the year 2015-16, a total number of 8,646 children are admitted in all the institutions. The Society is providing education to the children from Class-V to Intermediate. All the students admitted in MJPAPBCWR Institutions are provided the following facilities:

- 1) Free education up to Intermediate
- 2) Free boarding and lodging
- 3) 4 pairs of uniform
- 4) Text books
- 5) Note books
- 6) Bedding facilities (Bed sheet, Carpet)
- 7) Cosmetic charges
- 8) Health Care
- 9) Barber Service

XII. Details in respect of the information, available to or held by it, reduced in an electronic form:

The detailed manual under RTI Act as per section 4 (1) B is placed in the website of Mahatma Jyotiba Phule BC Welfare Residential Society <http://mjptbcwreis.telangana.gov.in/>

The circulars and other proceedings of the society are also available at the same website. The approved service rules and modified bye-laws of the society will also be kept on the website.

XIII. The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use: Reading room or library is not available.

XIV. The names, designations and other particulars of the public information officers such other information as may be prescribed and thereafter:

LIST OF APPELLATE AUTHORITY AND PIOS & APIOS AT HEAD OFFICE LEVEL

Sl. No	Name of the Office	Officers at Head Office level	Name of the Officer	Address & Telephone No.
1	Secretary,	Appellate Authority	Sri M. Maddeleti, Joint Secretary	Room No.206, 2 nd Floor, DSS Bhavan, Masab Tank, Hyderabad - 28

2	MJPTBCWREIS	PI O	Smt. Vinoda Rani, Assistant Secretary	Phone : 040-23328266, 040- 23322377 E-mail:mjptbcwreis14@gmail. com secy-mjp- bcwreis@telangana.gov.in
3		APIO	Smt.A.Sunitha, Assistant Secretary	

LIST OF SCHOOLS ALONG WITH FULL ADDRESS

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
1	Hyderabad	Musheerabad	Boys	SWATHI ENGINEERING COLLEGE, Survey No. 136,137, Anazpur Village, NEAR RAMOJI FILM CITY, KOTHAGUDAM X ROADS, Batasingaram, Hayathnagar, RANGAREEDY - 501512	Sri Sudhakar, FAC	7993456650
2	Hyderabad	Charminar	Boys	SWATHI ENGINEERING COLLEGE, Survey No. 136,137, Anazpur Village, NEAR RAMOJI FILM CITY, KOTHAGUDAM X ROADS, Batasingaram, Hayathnagar, RANGAREEDY - 501512	Sri Sudhakar, FAC	7993456650
3	Hyderabad	Bahadurpura	Boys	Sy. No. 72, 73 & 81, Karunamayi Educational Society, (Previously Horizon College of MBA), Bandlaguda, Nagaram (V), Keesara (M), Medchal Malkajgiri District	Smt.Shakina, Principal	9573376500
4	Hyderabad	Secunderabad Cantonment	Boys	Sy. No. 72, 73 & 81, Karunamayi Educational Society, (Previously Horizon College of MBA), Bandlaguda, Nagaram (V), Keesara (M), Medchal Malkajgiri District	Smt.Shakina, Principal	9573376500
5	Hyderabad	Nampally	Boys	Jyothismathi College of Engineering & Technology,Thurkapally (V), Shamirpet (M), Ranga Reddy District-500079	Dr.Ravi Kumar, Principal	7993456654
6	Hyderabad	Jubilee Hills	Boys	Jyotsimathi College of Engineering & Technology,Thurkapally (V), Shamirpet (M), Medchal Malkajgiri District.	Dr.Ravi Kumar, Principal	7993456654

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
7	Hyderabad	Goshamahall	Boys	BKBG Engg. College, Nomula Campus, Nomula (V), Manchal (M), Ibrahimpatnam, Rangareddy District - 501508	KIRAN KUMAR ALE	9441805825
8	Hyderabad	Malakpet	Boys	NIZAM ENGINEERING COLLEGE, DESHMUKHI VILLAGE, POCHAMPALLY MANDAL, YADADRI BHUVANGIRI DIST .508284	Sri Venkat Rao, Principal	7989649926
9	Hyderabad	Chandrayangutta	Boys	Nishitha Engg College, Door No. 8-285, Srisailem Highway, Near International Airport, Bairagiguda (V), Kandukur (M), Rangareddy District-501359	Smt.Deepa, Principal	9154102710
10	Hyderabad	Karwan	Boys	NIZAM ENGINEERING COLLEGE, DESHMUKHI VILLAGE, POCHAMPALLY MANDAL, YADADRI BHUVANGIRI DIST .508284	Sri Venkat Rao, Principal	7989649926
11	Hyderabad	Secunderabad	Boys	Progressive Engineering College, Cheekatimamidi (V), Bommalararamam (M), Yadadari Bhongir (D) - 508116	Smt.Sunitha, Principal	8639414025
12	Hyderabad	Yakuthpura	Boys	Progressive Engineering College, Cheekatimamidi (V), Bommalararamam (M), Yadadari Bhongir (D) - 508116	Smt.Sunitha, Principal	8639414025
13	Hyderabad	Sanath Nagar	Boys	Ameena Engineering College, Survey no. 352, 355,356,358, Babaguda Road, Bomraspet (V), Opp: Celebrity Resort Lane, Shameerpet, Medchal District (D) - 508116	Sri Rajesh Kumar, Principal	9494746161
14	Hyderabad	Khairatabad	Boys	Tirumala Engg College, Survey No-289-290, 296, 306, Bogaram Village, Keesara Mandal, Near Ghatkesar Railway Station, Medchal Malkajgiri District 501301	SrinivasRao.M	9441267460
15	Hyderabad	Amberpet	Boys	Thirumala Engineering college.bogaram Keesara	SrinivasRao.M	9441267460

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
16	Hyderabad	Karwan	Girls	H.No. 3-50/1, Survey No. 116, Old Narayana Junior College, NCL North Block, Near Emerald Swimming Pool, Kompally (V), Gandhi Maisamma (M), Medchal Malkajgiri District - 500100	Smt.K.Nagamani, Principal	7993456653
17	Hyderabad	Yakuthpura	Girls	H.No. 3-50/1, Survey No. 116, Old Narayana Junior College, NCL North Block, Near Emerald Swimming Pool, Kompally (V), Gandhi Maisamma (M), Medchal Malkajgiri District - 500100	Smt.K.Nagamani, Principal	7993456653
18	Hyderabad	Charminar	Girls	Hasvitha College of Engineering & Technology, Temple Road, Keesaragutta, Medchal Malkajgiri District - 501301.	M.RAMULU(SO)	9440405532
19	Hyderabad	Nampally	Girls	Hasvitha College Of Engineering & Technology, Temple Road, Keesaragutta, Medchal Malkajgiri District - 501301.	M.RAMULU(SO)	9440405532
20	Hyderabad	Malakpet	Girls	Hasvitha College Of Engineering & Technology, Temple Road, Keesaragutta, Medchal Malkajgiri District - 501301.	M.RAMULU(SO)	9440405532
21	Hyderabad	Musheerabad	Girls	MRR Complex, Sahara Gate No.1, Vivekananda Nagar Colony, Road No.6, Old Narayana College Building, Mansurabad, RR District - 500068.	Smt.Kavitha, Principal	9154102724
22	Hyderabad	Goshamahhal	Girls	MRR Complex,Sahara Gate No.1, Vivekananda Nagar Colony, Road No.6, Old Narayana College Building, Mansurabad, RR District - 500068.	Smt.Kavitha, Principal	9154102724
23	Hyderabad	Shaikpet	Girls	MRR Complex,Sahara Gate No.1, Vivekananda Nagar Colony, Road No.6, Old Narayana College Building, Mansurabad, RR District - 500068.	Smt.Kavitha, Principal	9154102724
24	Hyderabad	Secunderabad	Girls	H. No. 2-52/1, SURVEY NO. 80 A, Old Narayana Junior Colleg, SBI Bank COLONY, MUNAGANOOOR (VILLAGE) HAYATHNAGAR	P.Janaki Ramulu	9154102723

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
				(MANDAL), Rangareddy District 501505		
25	Hyderabad	Amberpet	Girls	Dhruva Institute of Engineering & Tech., Survey No.13&14, Toopranpet (V), Choutuppal (M), Yadadri Bhongiri District-508252.	ALLANI JYOTHI, Principal	9866219685
26	Hyderabad	Khairatabad	Girls	Rajamahendra College of Engineering, Survey no. 523, Kalsa, Charlapatelguda, Ibrahimpatnam, R.R. Dist. - 501506	Smt. Srilatha, Principal	7993456657
27	Hyderabad	Chandrayangutta	Girls	Rajamahendra College of Engineering, Survey no. 523, Kalsa, Charlapatelguda, Ibrahimpatnam, R.R. Dist. - 501506	Smt. Srilatha, Principal	7993456657
28	Hyderabad	Sanath Nagar	Girls	Hasvitha College of Pharmacy, Near Collectorate Complex, Keesara, Medchal Malkajgiri District - 501301	T. MAHALAKSHMI , Principal	9154102752
29	Hyderabad	Bahadurpura	Girls	TURBO ENGINEERING COLLEGE, Survey No. 190/AA, INDRESHAM (V), PATANCHERU (M), SANGAREDDY (DIST) PIN No. 502319	Smt. T Naga Jyothi, Principal	6309606530
30	Hyderabad	Secunderabad Cantonment	Girls	TURBO ENGINEERING COLLEGE, Survey No. 190/AA, INDRESHAM (V), PATANCHERU (M), SANGAREDDY (DIST) PIN No. 502319	Smt. T Naga Jyothi, Principal	6309606530
31	Hyderabad	Hyderabad	BOYS	Ameena Engineering College Campus, Babaguda Road Shamirpet (M), Medchal District Pin: 500101	G.Rajani kanth , Principal	7013423855
32	WANAPARTHY	Chityal	BOYS	Near New Market yard, Ganapur road,Chityal (V), Wanaparthi, Wanaparthi District – 509103	GURUVIAH GOUD.B	9491270246

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
33	WANAPARTHY	Kadukuntla	BOYS	H.No. 2-1, Opp: Indu Garden, Kothakota Road, Nagavaram, Wanaparthy District.	S.SRIVENI	9154102755
34	WANAPARTHY	Veltoor (V), Peddamandadi (M)	Girls	Krishna Reddy building, Veltoor (V), Peddamandadi (M), Wanaparthy Dist, Pin Code - 509382	M PAVANI FAC PRINCIPAL	9000456867
35	Mahabubnagar	Burgupally, Koilkonda	Boys	Old Government Junior College Building, Near ZPHS School, Koilkonda (V & M), Mahabubnagar District, Pincode 509371	SRIKANTH.K	9553191753
36	Mahabubnagar	CC Kunta	BOYS	H.NO-10-135/1/A VENKATASAI EDUCATIONAL SOCIETY, AMMAPUR ROAD, DEVARAKADRA (V & M), MAHABUBNAGAR DIST-509204	VENKATESHAM APPIDI	9154102762
37	Mahabubnagar	Vepur (V), Hanwada (M)	Girls	H.No 4-203/1/A , Pallemoni Colony Opp Saphthagiri Rice Mill,Hanwada (M), Mahabubnagar Dist - 509334	A. Sravanthi	7842541086
38	NAGARKURNOOL	Singotam, Kollapur (M)	Boys	H.No. 2-18-100 to 102, Rangadas Veedhi,Rangadas Building,Kollapur (V & M), Nagarkurnool District	E Chandra Shekar	9154102756
39	NAGARKURNOOL	Telkapally	BOYS	H.No. 15-337, NEAR HP PETROL PUMP, SRISAILAM ROAD, TELKAPALLY (V & M), NAGARKUNROOL-DIST. PIN CODE : 509385	V.ANJANEYULU	9440289129
40	NAGARKURNOOL	Kalwakurthy	BOYS	Green Fiels Stadium, MBNR road, Kalwakurthy Nagarkurnool Dist-509324	M.USHA RANI	8331980960
41	JOGULAMBA GADWAL	KT Doddi	BOYS	Irrigation Department Engineer's Quarters, Beside Ryalampadu Reservoir, Near Marlabeedu (V), Dharoor (Mdl), Jogulamba Gadwal Dist-509133	K SRINIVASA RAO	7981369584
42	JOGULAMBA GADWAL	Shantinagar, Waddepalli (M)	BOYS	H. No. 4-85, Vivekananda School, Beside AGR Function Hall, Alampur X	DHARMA REDDY	9154102765

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
				Road, Undavelly (M), Jogulamba Gadwal Dist-509153.		
43	JOGULAMBA GADWAL	Gadwal	Girls	VS Nagar, near Doulapeer Darga, Beside Ring Road, Near Ija Road, Gadwal , Jogulamba Gadwal District	M ALIVELA	8639352633
44	NARAYANPET	Makthal	BOYS	H.No.4-56/33, Near Bharath Petrol Pump, Raichoor Road, Makthal (V & M), Narayanpet District-509208	K HENRY	7993456691
45	NARAYANPET	Makthal New	BOYS	MJPTBCWRS BOYS Ambedkarnagar, Makthal NEW (V&M), Narayanpet Dist. 509208	M.Ramulu.	9652198324
46	NAGARKURNOOL	Ambatpally, Lingal (M)	BOYS	H.No. 4-91/A, GSN B. Ed. College Building, Main Road, Polisetty (V), Balmoor (M), NAGARKURNOOL DISTRICT PINCODE 509375	A.RAJITHA	9154102758
47	WANAPARTHY	Pebbair	Girls	H.No.3-91/4, BC Colony, Old Raghavendra School, Pebbair (V), Wanaparthy Dist Pin 509104.	T.KAVITHA	7993456800
48	NAGARKURNOOL	Nagarkurnool	Girls	Uyyalawada (V), Mahabubnagar Road, Nagarkurnool, Nagarkurnool Dist - 509209.	R.LALITHA KUMARI	9154102725
49	NAGARKURNOOL	Veltoor (V), Uppunthala (M)	Girls	H.No:5-28/2,JMJ School,Hostel block,near Polisettipally (V), Balmoor (M), Nagarkurnool Dist, Pincod-509375	R YAMINI	7893993997
50	NAGARKURNOOL	Tadoor	Girls	H. No. 3-57, C.L.R EDUCATIONAL SOCIETY, DASHUPALLY ROAD, TELKAPALLY (V & M), NAGARKURNOOI DIST - 509209	A. Rashmi	9154102757
51	NAGARKURNOOL	Kalwakurthy	Girls	Mahabubnagar Road, Opp: B.Ed., College, Kalwakurthy, Nagarkurnool DISTRICT PIN CODE : 509324	Dr.T.Nagamani	9989600242
52	NAGARKURNOOL	Kodair	GIRLS	New ZP High School Building, Kodair (V&M), Nagarkurnool Dist-509102.	M.Halli	7993456694

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
53	Mahabubnagar	Urkondapet	GIRLS	Govt. SW & BC Hostel Complex, Gangapur Road, Jadcherla (V&M), Mahabubnagar Dist-509301.	M.RAVIPRAKASH	7993456692
54	Mahabubnagar	Bhoothpur	GIRLS	H.No. 642/A/1, Near Rajiv Gruha Kalpa, Amistapur (V), Bhoothpur (M), Mahabubnagar Dist-509382.	K.V.SUGUNASRI	7993456689
55	Mahabubnagar	Hanwada	GIRLS	H.No. 7-116, Near Sharada Vidyalayam, Parigi Road, Hanwada (V&M), Mahabubnagar Dist-509334	Y. Spandana	9704131963
56	JOGULAMBA GADWAL	Bijjwaram	GIRLS	Sy.No. 273 & 260, Parmala Stage, Ijeera Road, Gadwal (M), Jogulamba Gadwal Dist 509125	C.ANEELA KUMARI	9154102764
57	JOGULAMBA GADWAL	Pullur	GIRLS	H. No. 4-2, Uyyalavada Ramireddy Memorial D.Ed., College, Pullur (V), UNDAVELLY (M), JOGULAMBA GADWAL DISTRICT. PIN - 509153.	M. DEVANANDAM	7993456697
58	Narayanpet	Narwa	GIRLS	H. No. 5-126/54/A, near S.S. FUNCTIONAL HALL, YELLAMAKUNTA, MAKTHAL (V & M), NARAYANPET DISTRICT PIN CODE :509208	K.REVATHI	9154102760
59	Narayanpet	Kotakonda	GIRLS	MJPTBCWR GIRLS KOTAKONDA@MARIKAL, BEDISE SRI VENKATA SAI HIGH SCHOOL, MARIKAL, NARAYANPET DISTRICT, PINCODE:509351	T SRILATHA	9154102759
60	Mahabubnagar	Nawabpet	Boys	H. No. 5-178, Aloor Road, Beside Srinivasa ITI, Badepally (V), Jadcherla (M), Mahabubnagar Dist.	S.Lingam	9154102761
61	Mahabubnagar	Manyamkonda	Boys	H. No. 6-71/1, Rumandla Ramachandraiah Bhavan, Raichur Road, Dharmapur (V), Mahabubnagar Dist - 509 301	T venkataramana	9154102763
62	RANGAREDDY	MAHESHWARAM	BOYS	Maheshwaram X - Road (Gate), Via Thukkuguda, Maheshwaram (M), Mankhal (P), Ranga Reddy - 501359	Y SUBRAHMANYAM	8309838150

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
63	RANGAREDDY	KESHAMPET	BOYS	Vivekananda Institute of Science & Technology, Chatanpally (V), Shadnagar (M), Rangareddy Dist-509216	M.PREETHI	9490323764
64	RANGAREDDY	MIYAPUR	BOYS	K S RAJU ENGG. INSTITUTE MOINABAD KANAKAMAMIDI (M), RANGAREDDY Dist 501504	K GEETHANJALI	8308266234
65	RANGAREDDY	TALAKONDAPALLY	BOYS	J.J.Engineering College, Maheshwaram (V & M), Rangareddy Dist 501359	B SIRISHA	7093845046
66	RANGAREDDY	RAJENDRA NAGAR	BOYS	J.J.Engineering College, Maheshwaram (V & M), Rangareddy Dist 501359	B SIRISHA	7093845046
67	VIKARABAD	NAWABPET	BOYS	H. No. 3-15/5, Bandari Srinivas Engineering College, Gollapally (V), Chevella (M), Ranga Reddy Dist-501503	N. RAVI KUMAR, Principal	9440356281
68	RANGAREDDY	LB NAGAR	BOYS	Vivekananda Group of Institutions, PSR Infrastructure, H.No. 3-287, Near Ramoji Film City, Batasingaram (V), Abdullapurmet (M), Ranga Reddy (D) - 501 512.	V. MOHAN RAO. PRINCIPAL FAC	9440757610
69	RANGAREDDY	MAHESHWARAM	GIRLS	Vijaya Krishna Engineering College, Palmakula (V), Shamshabad (M), Rangareddy Dist. 509325	G ANITHA	7993456670
70	RANGAREDDY	RAJENDRA NAGAR	GIRLS	Vijaya Krishna Engineering College, Palmakula (V), Shamshabad (M), Rangareddy Dist. 509325	G ANITHA	7993456670
71	RANGAREDDY	IBRAHIMPATNAM	GIRLS	Old Nexes College Building, Opp. HP Petrol Bunk Road, Yacharam (V&M), Ibrahimpatnam, RR Dist.	SONI KUMARI	7993456672
72	RANGAREDDY	KADTHAL	GIRLS	Old Nexes College Building, Opp. HP Petrol Bunk Road, Yacharam (V&M), Ibrahimpatnam, RR Dist.	SONI KUMARI	7993456672
73	RANGAREDDY	Miyapur	GIRLS	Model Colony, Chevella (V & M), Rangareddy Dist-509325.	G NARSIMHA	9154102735

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
74	RANGAREDDY	MOGILIGIDDA , Farooqnagar (M)	GIRLS	Kite Engineering College, Aspallyguda (V), Shabad (M), Rangareddy Dist.509216	C.Shivaranjani	9154102745
75	RANGAREDDY	MANCHAL	BOYS	BKBG Engg. College, Nomula (V), Manchal (M), Ibrahimpatnam, Rangareddy District 501508	KIRAN KUMAR ALE	9441805825
76	RANGAREDDY	KANDUKUR, Maheshwaram (M)	BOYS	Nishitha Engineering College, Bairagiguda, Maheshwaram, Rachurulu Road, Lemur (V), Kandukur (M), Rangareddy District 501359	P.DEEPA	9154102710
77	RANGAREDDY	Hayathnagar	GIRLS	H. No. 2-52/1, SURVEY NO. 80 A, Old Narayana Junior Colleg, SBI Bank COLONY, MUNAGANOOR (VILLAGE) HAYATHNAGAR (MANDAL), Rangareddy District 501511	P.Janaki Ramulu	9154102723
78	RANGAREDDY	Indranagar, J. Chowderfudem	GIRLS	Indranagar (V) , Jilled Chowdergudem (M), Rangareddy Dist Pin-509207.	VIJAY KUMAR	8247446566
79	MEDCHAL-MALKAJGIRI	MALKAJGIRI	BOYS	H.No. 9-227, St. Augustine PG College Building, NTPC Power Grid Road, Singapur Town Ship, Ghanpur, Ghatkesar (M), Medchal Malkajgiri Dist-500088.	C. Mehta	9989419459
80	MEDCHAL-MALKAJGIRI	KUKATPALLY	BOYS	Jyothishmathi College of Pharmacy, Thurkapally (V), Shamirpet (M), Medchal Malkajgiri District - 500101	S.SHEELA RAMANI	9121107772
81	MEDCHAL-MALKAJGIRI	MEDCHAL	BOYS	H. No. 5-24 to 26, Thirumala Engineering College, Bogaram (V), Keesara (M), Medchal Malkajgiri Dist Pin 501301.	SrinivasRao.M	9441267460
82	MEDCHAL-MALKAJGIRI	QUTHBULLAPUR	BOYS	Ameena Engineering College, Survey no. 352, 355,356,358, Babaguda Road, Bomraspet (V), Opp: Celebrity Resort Lane, Shameerpet, Medchal District (D) - 508116	B RAJESH KUMAR	9494746161

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
83	MEDCHAL-MALKAJGIRI	UPPAL	BOYS	H. No. 7-66, Sai Nandini High School, Peerjadiguda, Medipally, Medchal Malkajgiri Dist.- 500039	M.Shankar Babu	7702852180
84	MEDCHAL-MALKAJGIRI	UPPAL	GIRLS	H.No.4-34, Murthy Institute of Technology & Science, Ankireddypally X Roads, Ankireddypally (V), Keesara (M), Medchal Malkajgiri District-501301.	D.Rajamani	7993456673
85	MEDCHAL-MALKAJGIRI	QUTHBULLAPUR	GIRLS	H.No.4-34, Murthy Institute of Technology & Science, Ankireddypally X Roads, Ankireddypally (V), Keesara (M), Medchal Malkajgiri District-501301.	D.Rajamani	8106252026
86	MEDCHAL-MALKAJGIRI	GHATKESAR	GIRLS	Vivekananda Engineering College, Bogaram (V), Keesara (M), Medchal Malkajgiri Dist - 501301.	Y.Santhosha	9154102746
87	MEDCHAL-MALKAJGIRI	MALKAJGIRI	GIRLS	Vivekananda Engineering College, Bogaram (V), Keesara (M), Medchal Malkajgiri Dist - 501301.	Y.Santhosha	9154102746
88	MEDCHAL-MALKAJGIRI	<u>BALANAGAR</u>	GIRLS	Hasvitha Pharmacy College, Adjacent to OLD Medchal Collectorate Complex, Keesara (M), Medchal Malkajgiri Dist.501301	T MAHALAKSHMI	9701683659
89	MEDCHAL-MALKAJGIRI	Shamirpet	BOYS	Ameena Engineering College Campus, Babaguda Road Shamirpet (M), Medchal District Pin: 500101	G.Rajani kanth	7013423855
90	VIKARABAD	KODANGAL	BOYS	Near Banadala Yellamma Temple, Kodangal (V & M), Vikarabad District - 509338	N.Srinivas	9154902280
91	VIKARABAD	VIKARABAD	BOYS	H. No. 6-34/1, Shaik Abdul Rahman Abdus Samad Welfare Educational Society, Mambapur (V), Peddemul (M), Vikarabad Dist.	Piyush Pandey Vinay Kumar	9984053430
92	VIKARABAD	YALAL	BOYS	Old Shalivahana College, Beside Hari Hara Township, Hyderabad Raod, Tandur town, Vikarabad Dist- 501141.	NARESH MEGAVATH	8688041993

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
93	VIKARABAD	PARIGI	BOYS	Beside Mahindra Tractor Showroom, Syed Malkapur (V), Pargi (M), Shadnagar Road,Vikarabad District-501501	B.SHALINI	9154102728
94	VIKARABAD	PARIGI	GIRLS	H. No. 10-120, Sidhanthi Colony, Balaji Nagar, Shad Nagar Road, Pargi(M), Vikarabad District.	D.Haritha	7993456840
95	VIKARABAD	BURANPUR, BOMRASPET (M)	GIRLS	Sagar Institute of Science & Technology, Urella (V), Chevella (M), Rangareddy Dist.-501501	S.SUSHMA	7396597459
96	RANGAREDDY	SHABAD	GIRLS	SV Engineering College, Yathbarpally (V), Near Tholkatta, Moinabad (M) Ranga Reddy Dist. -501504	B VENKAT RAMULU	9440687697
97	VIKARABAD	BASHEERABAD	GIRLS	Plot No. 2, Sy.No.83, Near Tulsidas D.Ed., College, Chengeshpur, Tandur (M), Vikarabad Dist. 501141.	K SHIVAGEETHA	8790454612
98	VIKARABAD	KERELLY, DHARUR (M)	GIRLS	SV Engineering College, Yathbarpally (V), Near Tholkatta, Moinabad (M) Ranga Reddy Dist. -501504	C SHIVARANJANI	9.19154E+11
99	VIKARABAD	DOULTHABAD	BOYS	Survey No.59 & 60 Appaipally village ,Near Udimeshwaram Gate ,Kodangal (M),Vikarabad Dist. 509338	J.Swapna	9121107778
100	VIKARABAD	VIKARABAD	GIRLS	Sagar Institue of Science & Techology, Urella(V), Chevella (M),. R. R Dist - 501503	S.SUSHMA	7396597459
101	NIZAMABAD	MORTHAD	BOYS	private Building H. No.9-37/43/1/1, beside Muslim Shadikhana, Morthad (V&M), BC Hostel, Near Grampanchayath, Morthad (V & M), Nizamabad Dist - PINCODE-503225	N PRASAD	9492382026
102	NIZAMABAD	Chimanpally	Girls	Near ZPHS, Chimanpally (V), Sirikonda(M), Nizamabad Dist-503165.	CH.BHAGYALA XMI	8179789099
103	NIZAMABAD	YEDAPALLY	BOYS	H.NO.1-3-321/A, OLD VIJAYA SAI DEGREE COLLEGE BUILDING, RTC COLONY, AZAM GUNJ, BODHAN - 503185	JAIPAL	7382726705

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104	NIZAMABAD	Kudawanpur	BOYS	Govt. SC Hostel, near ZPHS, Noothpally (V), Nandipet (M), Nizamabad District.	LAXMAN	7993456628
105	NIZAMABAD	BALKONDA	GIRLS	H.No:1201/3, Beside Indian Oil Petrol Pump, Near Telangana Function Hall, Balkonda (V & M), Nizamabad District Pin Code:503217	D.HYMAVATHI	9963728315
106	NIZAMABAD	Nizamabad	BOYS	H.No: 5-18/1, C/O Old Kakatiya Institutions, Beside lane of Bank of Baroda, Dharmaram (V), Dichpally (M), Nizamabad Dist. 503230	N DIVYA RANI	9154102682
107	NIZAMABAD	Dharmaram	Boys	MJPTBCWRS Boys School Kanjar , Near Water Filter Bed, Kanjar (V), Mugpal Mandal, Dist Nizamabad Pincode :503175,Cell No:9154102719	K.Satyanth Reddy	9440423632
108	NIZAMABAD	B. RAMPUR, DICHPALLY (M)	BOYS	H. No. 2-12/4/1, Opp. MPPS Primary Building, PACS Godown, Rampur (V), Dichpally (M), Nizamabad District.503164	NARESH	9849609067
109	NIZAMABAD	Nizamabad Urban	GIRLS	H. No. 5-79/4, Ganga Pharmacy College, Dasnagar (V), Borgaon (K)(M) Makloor, NIZAMABAD -503003	M.SWAPNA	9490379418
112	NIZAMABAD	Armoor	GIRLS	H No: 1-6, Durgabai, Mahila Shisu Pranganam Vikasa Kendram, Perkit (V), Armoor (M), Dist: Nizamabad Dist - 503 224	SRUJANA	7330878972
110	NIZAMABAD	Saloor (V), Bodhan (M)	GIRLS	H.No - 1-12/1, Pegadapally Road, Achanpally Village & Mandal - Bodhan, Dist - Nizamabad, Pincode - 503185	MAHESHWARI	7893454070
111	NIZAMABAD	VARNI	GIRLS	Near ZPHS building old VARNI (V & M), Nizamabad District. pin code:503206	CH.PADMAJA	9154102687
113	NIZAMABAD	INDUR	Boys	H.No.6-112/48, C/o Genius High School, Venkateshwara Colony, Village- Dharmaram (B), Mandal- Dichpally, Dist- NIZAMABAD, Pin- 503230	P. SRIKAR	8500210346

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
114	Kamareddy	ERRAPAHAD, TADWAI (M)	BOYS	H.No. 2-42, Old Shubhodaya School, Behind Bus stand, Lingampet (V&M), Kamareddy Dist, PIN Code:503124	B.MANJULA	7993456633
115	Kamareddy	JANGAMPALLY, BHIKNOOR (M)	Girls	BTS, near South Campus Telangana University, Jangampally (V), Biknoor (M), Kamareddy District 503012	D.Vimala	7993456634
116	Kamareddy	Yellareddy	Girls	Vadluru, Kupriyal (V), Sadhasiva Nagar, Kamareddy district pin code:-503145	PRIYANKA	7337479969
117	Kamareddy	Nizam Sagar	BOYS	Sri Sadguru Bandayappa B.Ed., & D.Ed., College, before Ayyappa Temple, beside Bharath Petrol Bunk, Bichkunda, Banswada Road, Kamareddy Dist.	BHARATH BHUSHAN	9154102690
118	Kamareddy	Birkur	Boys	H. No. 11-9-16/B, near Indian Petrol Pump, Birkur (V&M), Kamareddy District.	SHIVA KUMAR	9494605523
119	Kamareddy	Pitlam	Girls	H. No. 1-88/2/A/6, Near Said baba Temple, Pitlam, Kamareddy District - 503310	KAVITHA	9014457568
120	Kamareddy	BIBIPET	BOYS	H.no. 15-90/1, Near by Indian Petrol Bunk, V&M Bibipet, Kamareddy District, pin 503125	LAXMAN	9948926051
121	Kamareddy	Kamareddy	Girls	Old Hanuman Mandir, Jangampally (V), Bhiknoor (M), Kamareddy Dist. 503102	P MADHAVI	9949053418
122	Hanamakonda	Kamalapur	Boys	Near KGBV School, Huzurabad Main Road, Kamalapur (V&M), Hanamkonda Dist. 505102	Dr. Ravinder Thaduri	9154902276
123	Hanamakonda	Kamalapur	Girls	Near KGBV School, Huzurabad Main Road, Kamalapur (V&M), Hanamkonda Dist. 505102	V. Soujanya	9618029922
124	Hanamakonda	Thimmapur	Girls	H. No. 53-1-108 & 109, JOHNSON PHARMACY COLLEGE, Yellapur (V), HASANPARTHY (M), Hanamkonda District PIN - 506371	A.Shobha Rani	915102713

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
125	Hanamakonda	Warangal	Girls	H.No.17-5131-91/1, Urusugutta, Kareemabad, Behind Registration Office, Khammam Bypass Road, Hanamkonda-506001	J. Anji Reddy	7993456815
126	Hanamakonda	Hanumakonda	Boys	H.No. 3-193/1, Jayagiri (V), Hasanparthi (M), Hanamkonda District-506371.	S.Venkataprasad	9989603070
127	Hanamakonda	Inavole	Boys	SRV High School, Uparpally X Road, Kathriyala (V) Wardhanapet (M), Warangal District. 506143	T.Srilatha	8099811131
128	Warangal	Khilawarangal	Boys	H. No. 40-147, PATHFINDER School, Mamnoor (V), Khila Warangal (M), Hanamkonda District 506166	Y.MANO HAR REDDY	9154102623
129	Hanamakonda	Khazipet	Girls	H.No. 24-14-377/A, Jayagiri road, Near DSK Garden, Hasanparthi , Hanamkonda District-506371.	G. Prapalla Devi	9154102622
130	Hanamakonda	Wardhanapet	Girls	JOHNSON PHARMACY COLLEGE, Yellapur (V), HASANPARTHY (M), Hanamkonda District PIN 506371	M. Saritha	9154102621
131	Hanamakonda	Shayampet	Boys	Shayampet (V&M), Warangal Rural District – 506319	T Revathi	9866559708
132	Hanamakonda	Hanamakonda	Girls	H. No. 53-1-108 & 109, JOHNSON PHARMACY COLLEGE, Yellapur (V), HASANPARTHY (M), Hanamkonda District PIN - 506371	A.SWETHA	9966384839
133	Hanamakonda	Peddapur	Girls	Warangal Institute of Technology & Science, Gudepahad X Road, Ooragonda (V), Atmakur (M), Warangal District - 506342	D.ANITHA	6305377902
134	Warangal	Nekkonda	Girls	Vajinapally, Khanapur (M) Landmark Vijetha ITI Warangal Rura Dist - 506134	R.Jayasri	9494314814
135	Warangal	Sangem	Boys	SBIT Building Near Sailan Baba Darga, Vi: Oglpaur , Mndal : Damera , Dist : Hanumakonda	S. Yadagiri	9154102630

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
				Pincode : 506006 , Ph : 9154102630		
136	Warangal	Nallabelli	Boys	C/o Sri Chaitanya Gurukula Vidyalam, Beside Gram Panchayat Office, Girnibavi (V), Duggondi (M), Warangal District PIN 506331	O MALLAIAH	9154102629
137	Warangal	Narsampet	Girls	H.No.7-110/d, Saravapuram, Villegge, Narsampet Mandal, Pakal Road, Warangal Urban Dist. - 506319	D.Manga	7702151413
138	Jangaon	Bachannapet	Girls	H.No.13-86, VBIT Campus, Pembarthi (V), Jangaon District- 506201.	M.Anitha	7993456814
139	Jangaon	Station Ghanpur	Boys	H.No.16-33, St.Augustin's Hostel, Karunapuram (V), Dharmasagar (M), Warangal Dist. 506151.	P. Ravi kumar	9010852277 , 7993456813
140	Jangaon	Bachannapet	Boys	Private building bearing H.No.13-92/2, Pemabrthy Sub-station line, Backside of VBIT College, Manikyapuram Road,Pembarthy (V), Jangaon (M), Jangaon District 506167	D.Chandramo uli	9154102639
141	Jangon	Rahgunathapalli	Girls	JMJ Degree & PG College Hostel Building, Karunapuram, Peddapendyal, Jangaon Dist. 506144	M.Anjali	9154102640
142	Jangaon	Jangaon	Boys	Govt. BCW Integrated Hostel, Govt. Jr. College lane, Near Mini Stadium, Peddamori, Dharmakancha, Jangaon (M), Jangaon District 506167	A. SRINIVAS	9052899229
143	Mahabubabd	Gummadur	Boys	Old Kerala Public School, Pathipaka, Razalpet, Mahabubabad, PIN:506102.	D.Rajesh	7993456820 /800877150 4
144	Mahabubabab d	Peddavangar a	Boys	Kakatiya Degree College & Vagdevi Jr. College, Annaram Road, Thorror (V&M), Mahabubabad Dist-506163	A.Shankar	7993456821 /988569656 2

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
145	Mahabubabd	Maripeda, Mandal Head Quarters	Girls	H No.5-9119, Near BSNL Tower, Suryapet Road, Maripeda (V&M), Mahabubabad Dist-506315	N.Anitha	7993456822
146	Mahabubabd	Gummadur	Girls	H. No. 6-43/1/1, C/o Sri Nidhi e-Techno School, Gudur (V&M), Mahabubabad Dist 506134	P.Radhika	9154102632
147	Mahabubabd	Danthalapalli	Boys	H. No. 4-176/A, Bharathi Concept School, Danthalapalli (V&M), Mahabubabad Dist.	KOTLA SRINIVAS	9154102631
148	Mahabubabd	Mahabubabd	Girls	HNo: 2-75/3/1, Maharshi Degree & P.G College, Aminapuram (V), Kesammudram (M), Mahabubabad District.	B SUJATHA	7989949221
149	Jangaon	Mondrai, Kodakandla (M)	Girls	H. No. 4-11/1, Bhavani Residential School, Girini Tanda, Mondrai (V), Kodakandla (M), Janagaon Dist. 506302	A.SHENALATHA	9154102638
150	J.S.K Bhupalapalli	Gandhinagar, Ghanpur	Girls	H.No. 62/1, 62/2, Opp: Kotancha Temple Arch., Bharathi High School, Lingala X Road, Regonda (V&M), Jayashankar Bhupalapalle Dist 506348	G.Vijaya	9908500853
151	J.S.K Bhupalapalli	Mogullapalli	Boys	Near by Girls Hiostel, Mogullpally, Chityal Main Road, Mogullapalli (M) Jayashankar Bhupalapalli District 506366	S.SHARADA	9121167323
152	J.S.K Bhupalapalli	Venkatapur (H.Q)	Boys	Near by Girls Hiostel, Mogullpally, Chityal Main Road, Mogullapalli (M) Jayashankar Bhupalapalli District 506366	S.SHARADA	7993456824
153	J.S.K Bhupalapalli	Bhupalapalli	Boys	H. No. 6-111/1, Victory High School, Regonda (V&M), Jayashanker Bhupalapalli Dist.	A Venkateshwarlu	9154102635
154	J.S.K Bhupalapalli	Bhupalapalli	GIRLS	Diet Building, Ghanpur X Road Gandhinagar (V), Ghanpur (M), Jayashanker Bhupalapalli.	A.Swapna	9441273444

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155	Mulugu	Kothaguda(Pakala)	Girls	H. No. 4-7-5-663, ORUGALLU SCHOOLS Campus, Paidipalli (V), Arepalli (Post), Hanumakonda (M), Warangal (Urban) Dist-506006	K.Sudarshan Reddy	9154102634
156	Mulugu	Mulugu	Boys	Shayampet (V&M), Warangal Rural District – 506319	T Revathi	9866559708
157	KARIMNAGAR	LMD COLONY	GIRLS	THR PRINCIPAL MJPTBCWR SCHOOL AND JUNIOR COLLEGE LMD COLONY THIMMAPUR KARIMNAGAR. 505527	P. SARITHA PRINCIPAL GRADE - I	9154102721
158	KARIMNAGAR	MANAKONDURU Head Quarters	GIRLS	THE PRINCIPAL, MJPTBCWR SCHOOL AND JUNIOR COLLEGE MANAKONDUR, H.NO: 8-82/14/1, VILL: GUNDLAPALLY, MDL: GANNERUVARAM, DIST: KARIMNAGAR, PIN CODE: 505530.	CH.J.LAVEENA	9154102653
159	KARIMNAGAR	KARIMNAGAR TOWN	Girls	H.NO:6-6-185, SHARMA NAGAR, KARIMNAGAR 505001	K.VENUGOPAL	7993456641
160	KARIMNAGAR	GANGADHARA	GIRLS	H.No.5-38/39/1, MADHURANAGAR, Near Petrol Pump, GANGADHARA, KARIMNAGAR PINCODE:505445	G.MANJULA	7993456639
161	KARIMNAGAR	HUZURUBAD	GIRLS	Govt. Degree College KC Camp, Huzurabad, Karimnagar District. Pin code: 505498	S.RAGAMANI PRINCIPAL-I	7993456640
162	JAGTIAL	Dharur Camp	Girls	H.No:12-81/1, Holi Trinity Model School, Laxmipur (V) Jagtial District Pin:505529	V.Chaitanya latha. FAC Principal	9154102665
163	JAGTIAL	PEGADAPALLY	Girls	H.NO. 8-286/2, VILL & MDL : GOLLAPALLY, DIST : JAGTIAL, 505532	CHERUKU SUSMITHA-PRINCIPAL-I	9154102664
164	JAGTIAL	CHITHAPURMETLA, METPALLY (M)	Girls	H. No. 2-150, Near HP Petrol Pump, Venkataraopet (V), Metpally (M), Jagtial Dist Pincode 505325	K.ANANDHAM	7993456644

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
165	Peddapally	PEDDAPALLY	GIRLS	H. No. 4-2-145/5/A, Sahasra Educational Society, Rangampally (V), Peddapally Dist pincode:505172	A. Manideepthi	9154102644
166	Peddapally	RAMGAUNDAM	GIRLS	H-NO:6-1-PR0003,SWAMI VIVEKANANDA EDUCATIONAL TRUST,PRASHANTH NAGAR,GODAVARIKHANI, DIST:PEDDAPALLI,PINCODE: 505209	KUMMAM RAJITHA PRINCIPAL-I	7993456647
167	Peddapally	GUNJAPADUGU, MANTHANI (M)	GIRLS	Old Regional Hospital, Rameshnagar, Godavari Khani, Peddapalli, Pin Code:505209	A. PADMA PRINCIPAL-I	7993456646
168	Rajanna sirisilla	VEMULAWADA	GIRLS	H. No. 10-4-42/A & 10-4-42/B, Namala Pochetti Building, Balanagar Cross, Near Peddamma Temple, Vemulawada, Rajanna Siricilla District -505302	B.Shyamala	7993456649
169	Rajanna sirisilla	SIRICILLA (H.Q)	GIRLS	H.No. 6-7-1/1/C, Behind Padmanayaka Functional Hall, Vidyanagar, Thangallapally Road, Sircilla (H.Q), Rajanna Sircilla District, Pincode:505301	V.SUSMITA	9154102643
170	Rajanna sirisilla	SIRCILLA (H.Q)	Boys	H.No.1-1, Opp. Bharath Gas Godown, Ippalapally X road, Rajanna sirisilla Dist.	K.SRINATH	7993456648
171	Rajanna sirisilla	Mandepally	Boys	H.No.1-1/A, Opp. Bharath Gas Godown, Ippalapally X road, Rajanna sirisilla Dist.	K.SRINATH	7993456648
172	KARIMNAGAR	GANNERUVARAM	BOYS	H. No: 4-24, Beside Gangabhavani Temple, Ramakrishna Colony, Thimmapur, Karimnagar District, Pincode: 505481	P VenkatRaman a	7993456637
173	KARIMNAGAR	KOTHAPLLY	Boys	BC HOSTEL Gangadhara Karimnagar District – 505445	K. MAHESH RAHUL	9154102652
174	KARIMNAGAR	VEENAVANKA	Boys	H. No. 4-65/1, Shantha Pharmacy College, Near Electricity Sub Station, Karimnagar Road, Bornapally, Huzurabad,	M.SAMPATH	9154102654

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
				Karimnagar District - 505498		
175	KARIMNAGAR	SAIDAPUR	BOYS	H. No. 4-65/1, Shantha Pharmacy College, Near Sub Station, Beside Janardhan Reddy, B.Ed., College, Bornapally, Huzurabad, Karimnagar District - 505498	RANI AKYARAPU	7993456638
176	KARIMNAGAR	Lingampet, Chendurthi (M)	BOYS	Sy.No. 207, Konda Devaiah Building, Near Bus DEPT, Behind Ayyappa temple, Thippapuram, Vemulawada 505302	G.RAJAIAH	9154102642
177	Peddapally	SULTHANABAD	BOYS	H.No. 1-1/1, BESIDE RAJEEV RAHADARI BHUPATHIPUR (V), SULTHANABAD (M), PEDDAPALLY DISTRICT, PIN 505186	J.RAJESHAM	7993456645
178	Peddapally	RAMAGUNADAM	BOYS	H. No. 6-1-105/1/1, PRASHANT NAGAR, GODAVARIKHANI, PEDDAPALLI Dist: 505209	S.SHIREESHA	9154102645
179	J.S.K Bhupalapalli	KATARAM	Boys	H.No.13-101, Goutham model School, Kataram (V&M), Jayashankar bhupalapally Dist - PIN:505184	T Gattaiah	9154102647
180	Peddapally	Sultanabad	Girls	H. No:6-20/F1, F2, Shastrinagar, Sultanabad, Peddapally	K.SWAPNA	8106585416
181	JAGTIAL	SINGARAOPETA, RAIKAL (M)	BOYS	NEAR BESIDE RYTHU VEDIKA, ALLIPUR (V), Raikal (M), Jagtial District - 505460	G SWAPNA KUMARI	7993456643
182	JAGTIAL	STAMBAMPALLY, VELGATOOR (M)	BOYS	VELGATOOR-TS RTC BUS STOP THE BACK SIDE R & R COLONY KOTILINGALA VILLAGE-VELGATOOR-MNDL-DIST-JAGTIAL -PIN CODE-505526	P.HARITHA PRINCIPAL	7993456642
183	JAGTIAL	BEERPUR, SARANGAPUR (M)	BOYS	H.No. 1-10-295/1, Opp.Hadya Hospital, Metpally, JAGTIAL District - 505325	G.SANTHOSHINI	9154102657
184	JAGTIAL	Metpally	Boys	H.No: 2-103/A, Nalla Malla Mohan Reddy Complex, Venkaraopet Main road, Metpally, Jagtial Dist	MD ZUBAIR	9700499789

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
				505325		
185	KARIMNAGAR	BURUGUPALLY ' GANGADHARA (M)	Boys	H. No. 4-29/4, Rudraksha Complex, Beside Police Station, Gangadhara block, Vill & Mdl: Gangadhara Karimnagar District - 505445	M. SARITHA	9154102655
186	KARIMNAGAR	KARIMNAGAR Rural	Girls	H.No.8-82/5/2/b1, beside Dhivya Jyothi ITI College, Bommakal (V), Karimnagar rural (M), Karimnagar Dist, Pin Code: 505527	K.HARIKA	9398519590
187	ADILABAD	Adilabad	Girls	KCB Garden Road, New Housing Board Colony, 2nd Zone, Dubbaguda Road, Adilabad	KEERTI. N	9154902279
188	ADILABAD	Jainath	Boys	Old Abhyasa Gurukulam, Green Vally, Mavala (V&M), Adilabad Dist 504001	C. Narayana	7993456614
189	ADILABAD	Edulla Savargaon, Tamsi (M)	Girls	H.No. 5-61/1, Bandlanagapur (V), Thamsi (M), Adilabad Dist - 504312	P.ASUMATHI	7993456613
190	ADILABAD	Jainath	Girls	H-NO-4-91,VASAVI, BHAVANAMU, ANUKUNTA (V), ADILABAD (M) ADILABAD Dist ,504001	R.UMADEVI	9154102679
191	ADILABAD	Narsapur, Ichoda (M)	Boys	H.No. 7-305, GUMMADI CHINNA LINGAREDDY COMPLEX, BESIDE TVS SHOWROOM, ICHODA (M), ADILABAD DIST	T.SANGEETA	9154102678
192	Adilabad	Bela, Adilabad	Boys	Sy.No.5/A/1/2, near Shamshabad road, Bela (V&M), Adilabad Dist Pincode:504001	R.Ranganna	9441604315
193	NIRMAL	Rachapur	Boys	H.No.4-199, 4-200, 4-201,4-201/1,Opp Forest Office,Mamada,District Nirmal,Pin code:504310	Kola Raju	7993456616
194	NIRMAL	Jamgaon, Kubeer (M)	Boys	H.No. 4-3-58/3/D, RAHUL NAGAR, BHAINSA, NIRMAL District PIN CODE:- 504103	JEEVAN KUMAR K	7993456617
195	NIRMAL	Khanapur	Girls	H.No. 13-183/4, JK Function Hall, JK Nagar, Khanapur, Nirmal Dist Pin Code No-	V.SRUJANA DEVI	7993456615

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
				504203		
196	NIRMAL	Sarangapur	Girls	H. No. 8-1-81/4A/1, Opp. Divya nagar X Road, Vinayak Nagar, Nirmal (M) Nirmal Dist: Pincode 504106	V.GEETHA	9154102669
197	NIRMAL	NIRMAL	Boys	H.No : 5-11-51/8/18A Beside Ranapratap Statue, Mini Tank Bund/ Area Hospital Road, Nirmal District Pin Code : 504106	S ANIL KUMAR	9948941489
198	NIRMAL	Utnoor	Boys	H.No. 21-17/6, SHANTHINAGAR COLONY, KHANAPUR, NIRMAL District PIN CODE:504203	S.VISHWESHWAR	9154102667
199	NIRMAL	Mudhole HQ	Girls	H.No.1-35-5/1, Old Jagruthi Junior College,Beside petrol pump and Baswa Gerden function hall, Mudhole (V&M), , Nirmal Dist. Pin Code:504102	T. AMRUTHA	9154102668
200	Kumuram Bheem Asifabad	Gannavaram, Kagaznagar	Girls	Govt building of 21 century Gurukulas buildings, Gannaram (V), Khagaznagar (M), Kumuram Bheem Asifabad District	CH.VENI	7993456626
201	Kumuram Bheem Asifabad	Asifabad Town	Boys	9-14/2A, Opp: TELANGANA MODEL SCHOOL GODVELLI, Asifabad Town. 504293	B.SWETHA	7993456627
202	Kumuram Bheem Asifabad	Chinnaraspalle, Dehegaon (M)	Boys	# 1-57/1, Old Vishwa shanti building near petrol pump, Kaghaznagar, KB Asifabad Dist-504296	CH Manga	8106712260
203	Kumuram Bheem Asifabad	Asifabad	Girls	H.No. 1-231/2, Babapur, Back Side of Minority School, Babapur, Asifabad,Pin Code:504293	V RATNA BAI	9154102677
204	Kumuram Bheem Asifabad	Kagaznagar	Girls	Opp: MPDO Office Darigaon Road, Kagaznagar, Kumuram Bheem Asifabad Dist.	Y.JAYAPRADA	9059005910
205	MANCHERIAL	Luxettipet	Boys	Near Govt. Degree College, Modela (V), Luxettipet (M), Mancherial Dist, 504215.	K. Ronald Kiran	9959715158
206	MANCHERIAL	Mandamarri	Girls	42-2/5 Old Shivani Degree & P.G. College, Maruthi Nagar, Mandamarri, Mancherial Dist -504231	S.MANJULA	7993456619

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207	MANCHERIAL	Bellampally Town	Girls	H.No. 8-1-6/1, NEAR BHAVITHA DEGREE COLLEGE, SHAMSHARE NAGAR, BELLAMPALLY, DIST: MANCHERIAL, PIN - 504251	P. Ramadevi	7993456618
208	MANCHERIAL	Mancherial	Boys	Old MPPS, Back Side Of Police Betaliyan, Road No-3, Namnoor (V), Gudipet (M), Mo - Hazipur, Mancherial Dist -504207	SERU SRIDHAR	7993456620
209	MANCHERIAL	Chennur	Boys	Hno. 9-111/1/1A, GERRE COLONY, ASNAD ROAD, CHENNUR, MANCHERIAL DIST -504201	K VM PRAKASH RAO	9154102672
210	MANCHERIAL	Tandur	Boys	H.NO. 11-2/1, Beside HP Petrol Pump, Main Road, Tandur, Mancherial Dist - 504272.	S Vinod Kumar	9154102670 9908312949
211	MANCHERIAL	Manchiryal (HQ)	Girls	H.No. 3-407/28, 3-407/29, Hi-Tech City Road No.5, Mancherial District - 504208	K.Rajitha	9154102673
212	MANCHERIAL	Luxettipet	Girls	H.No:3-119/1, Sadhana Nilayam, Back side of Mother Theresa School, Kanepally (V), Luxettipet (M), Mancherial District.	k.Bhagyalaxmi	6309335120
213	KHAMMAM	BONAKAL	BOYS	MJPTBCWR SCHOOL (BOYS), NSP OLD CAMP COLONY, NEAR RAILWAY STATION, BONAKAL, KHAMMAM Dist. Pin :507204	L.JYOTHIMAI	8008884214
214	Khammam	KUNCHAPARTHY, VEMSOOR	BOYS	H. No. 3-196, SREE RAMA ENGINEERING COLLEGE, KUPPENAKUNTALA (V), PENUBALLI (M), KHAMMAM DISTRICT. 507302	K.SRIVASRAO(FAC)	7993456826
215	Khammam	Lankapally	Girls	H. No. 3-196, SREE RAMA ENGINEERING COLLEGE, KUPPENAKUNTALA (V), PENUBALLI(M), KHAMMAM DISTRICT. 507302	B.DIVYA SPANDANA	9154902275
216	KHAMMAM	CHERUVUMA DARAM, NELAKONDAPALLE (M)	GIRLS	SARADA ENGINEERING COLLGE, RAGHUNADAPALEM, KHAMMAM. PIN CODE:507002	G.ANITHA(FAC)	7993456825 8501006782

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217	KHAMMAM	DANVAIGUDE M	GIRLS	SARADA ENGINEERING COLLEGE, RAGHUNADAPALEM, KHAMMAM. PIN CODE:507002	G.NAGAMANI	7993456837
218	KHAMMAM	MOSALIMADUGU, WYRA	Girls	NEAR ST.MARYS HIGH SCHOOL, REBBAVARAM (V), WYRA MANDAL, KHAMMAM DIST PINCODE - 507165	K.RADHIKA	7993456828
219	KHAMMAM	YERRUPALEM	GIRLS	H.NO: 6-63/2, BHARGAVI EDUCATIONAL SOCIETY, CHERAKUMALLI VAARI STREET, MADHIRA (V&M) Khammam District PINCODE: 507203,	N.SIREESHA	7993456829
220	KHAMMAM	Kusumanchi	BOYS	H.No: 3-108/A, Sri Harsha Towers, Urlugonda Road, Nayakangudem, Kusumanchi (M), Khammam (Dist)- 507157	P.MALLAIAH	9603294288
221	KHAMMAM	RAGHUNADHAPALEM (H.Q)	BOYS	S.N MURTHY POLYTECHNIC COLLEGE, RAGHUNADHAPALEM (V&M), KHAMMAM Dist-507002	P.SANJEEVA`RAO(SO)	7093567911
222	KHAMMAM	Wyra	BOYS	Pulipati Prasad Engineering College, Sri Balajinagar, Near Ammpalem, Wyra Road, Kojinerla (M), Khammam Dist - 507305	NAGAMANI	9154102606
223	KHAMMAM	VANAMVARI KRISHNAPURAM, MUDIGONDA	Boys	SUSHEELA COLLEGE OF EDUCATION, KRISHNAPURAM (V), MADHIRA (M), KHAMMAM - 507203	R. SRAVANI	9154102607
224	KHAMMAM	SATHUPALLY	GIRLS	Lankapally (V), Penubally (M), Khammam District, 507302	G.SWARUPARANI	9154102604
225	KHAMMAM	Wyra	Girls	St.Mary'S High School, Rebbavaram (V), Wyra(M), Khammam(Dist). 507165.	K.RADHIKA	7993456828
226	BHADRADRI KOTHAGUDEM	CHUNCHUPALLY	BOYS	H.NO-7-118/2, SUJATHANAGAR, Near by Dr. Abdhul Kalam Engineer College, VEPALAGADDA (V), BHADRADRI KOTHAGUDEM DIST, 507120	V.Beulah Rani	7993456833

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
227	BHADRADRI KOTHAGUDEM	MANUGURU	Boys	H.No: 1-1-104, RAJIVGANDHI NAGAR, Bandarugudem, MANUGURU, BHADRADRI DIST Pin code: 507117	P RAJANI	7993456834
228	BHADRADRI KOTHAGUDEM	TEKULAPALLY	GIRLS	H. No. 1-3-133/1, DARE ENGINEERING COLLEGE, SATYANARAYANA PURAM (V), KOTHURU (M), KHAMMAM, 507003	B.SRAVANI	7993456830
229	BHADRADRI KOTHAGUDEM	DUMMUGUDEM	GIRLS	MOTHER THERESA DEGREE COLLEGE, Gandhi Nagar, ITDA ROAD, BHADRACHALAM, BHADRADRI KOTHAGUDEM DT.507111	K. RAMADEVI	7993456831
230	BHADRADRI KOTHAGUDEM	Aswaraopeta	Girls	MJPTBCWRS GIRLS ASWARAOPETA RING ROAD NEAR M.E.O OFFICE BACK SIDE , Bhadradi Kothagudem District. 507301	G.NIROSHA	7993456832
231	BHADRADRI KOTHAGUDEM	PALVANCHA	GIRLS	Jaya MBA College, belongs to Veerabhadra Educational Society, Jyothinagar, Old Palvancha, Bhadradi Kothagudem District - 507115	N.ARUNA KRANTHI	9154102611
232	BHADRADRI KOTHAGUDEM	PINAPAKA H.Q	GIRLS	H.No: 8-1-75/1-6, VIJAYA BHARATHI DEGREE COLLEGE CAMPUS, TDP CENTRE, MANUGURU, BHADRADRI DIST Pin code: 507117	M.Saritha	9154102612
233	BHADRADRI KOTHAGUDEM	TEKULAPALLY, YELLANDU	BOYS	ITDA Self Management ST Hostel, Tekulapally, Bhadradi Kothagudem, Dist	S.RAVINDAR	9652533593
234	BHADRADRI KOTHAGUDEM	BHADRACHALAM	BOYS	H.No.2-89, Sri Srinivas Vidyanikethan, Laxmipuram (V), Burgampad (M), Bhadradi Kothagudem, District - 507114	G.Srinivas	9154102613
235	BHADRADRI KOTHAGUDEM	ASWARAOPETA	Boys	H.NO.1331/2, Beside of Venkata Durga theatre Road, ASWARAOPETA, BHADRADRI DISTRICT PINCODE:507301	A.RENUKA RANI	9154102609

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236	BHADRADRI KOTHAGUDEM	Kothagudem	Boys	H.No. 4-2/22/B, Scb Nagar Ramavaram (V), Chunchupally (M), Bhadradi- Kothagudem Dist. Pin Code : 507101	SHAIK NAZIA BEGUM(FAC)	9912889624
237	NALGONDA	KANAGAL	Boys	Old Vaishanavi Vidhyalayas School Building, Near Achuri Garden Function Hall, Miriyalaguda Road, Nalgonda -508002	Sri. T.Bikshamaiah - SO	9491595635 7993456805
238	NALGONDA	NAGARJUNAS AGAR	BOYS	MJPTBCWR SCHOOL (B), HILL COLONY, NAGARJUNASAGAR, PEDDAVURA (M), NALGONDA DIST. 508202	K.Rajashekar	9492308174
239	NALGONDA	MOOSI PROJECT	BOYS	Musi Project, (P&V), Bopparam, (M), Kethepally, (Dist).Nalgonda, Pin Code.508211	Dhanamma. G	9701283104
240	NALGONDA	KOLLIMUNTHA LAPAHAD	BOYS	KHADER MEMORIAL COLLEGE KONDABHEEMANAPALLY (V), DEVARAKONDA (M), Nalgonda District PINCODE NO 508248	M.SAGAR	6281239764
241	NALGONDA	THUMMADAM	GIRLS	Nirmala High School, Market Road, Haliya , Anumula Mandal, Nalgonda - District. Pin:508377.	V.BHAVANI	7993456802
242	NALGONDA	DAMARACHA RLA	GIRLS	H.No.7-100/1, Nagarjuna Engineering & Technology Building, Srinivasnagar (V), Thungapahad, Miryalguda - Mandal , Nalgonda - District. Pin:508207.	K.Umadevi	7993456801
243	NALGONDA	CHANDUPATLA	Girls	Pope paul VI High School, Chinnapuri (V), Kattangur (M), Nalgonda Dist.	P.Madavi	7993456803
244	NALGONDA	MUNUGODU	GIRLS	C/o St. Anthony's School, Beside Church, Kammagudem (V), Munugodu (M), Nalgonda District - 508244	K.Sandhya rani	8008735679
245	NALGONDA	NARKETPALLY	Boys	H No. 5- 109 Ramalingeshwara Colony, Chinna Narayanpuram	Ch.Venkatesham(FAC)	9154102599

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				Road, Beside Substation Narketpally (V & M), Nalgonda 508254		
246	NALGONDA	AVANTHIPURAM, MIRYALAGUDA (M)	BOYS	H. No. 19-901/A, ROAD NO 4, NAGARJUNA NAGAR, Reddy Colony, MIRYALAGUDA, Nalgonda District	P.NAVEEN KUMAR	9154102598
247	NALGONDA	Devarakonda	Girls	Vijaya Mary School, Konda Mallepally (V), Mallepally (M), Nalgonda District - 508243	P.MALLISHWARI	9493484846
248	NALGONDA	APPAJIPETA	Girls	Ragavendra B.Ed College, Munugode Road, Nalgonda - 508001	G.YELLAIAH	9154102593
249	NALGONDA	NALGONDA	Girls	H.No - 4-10-302/1, RAJA BAHADUR VENKATRAM REDDY EDUCATION SOCIETY, Devarakonda ROAD, Reddy Hostel, NALGONDA, PIN CODE : 508001	B.Sandhya	9440327292
250	NALGONDA	MUNUGODU (H.Q)	BOYS	Manchikanti Yadagiri Memorial MJPTBCWRS (BOYS)- MUNUGODE vil. Bodangiparthi, mdl .Chandur, dist.Nalgonda- 508244	Jala ramakrishna	9603669501
251	NALGONDA	TIRUMALAGIRI (SAGAR)	BOYS	H. No. 2-136, DAWN Educational Society, Vempahad (V), Nidamanoor (M), Nalgonda District-508278	CH RAMBABU	9550443695
252	Suryapet	ANANTHAGIRI	Girls	MITs Engineering College, Pale Anneram (V), Chilukur (M), Suryapet Dist PIN:508206.	B.LAXMAMMA	6304298986
253	Suryapet	ATMAKUR	Boys	H. No. 14-61, Near Police station X Road Athmakur -S (V&M), Suryapet Dist - 508 212	J.Venkateshwara	9441493359
254	Suryapet	NEREDUCHERLA	Boys	Mariananda Vidyaniketan, Ramapuram (V), Nereducherla (M), Suryapet Dist. Pincode :- 508218.	M.SRINIVAS	9,440,797,515
255	Suryapet	NAGARAM	Boys	Vashista school janagam road, Thonda Thirumalagiri (V&M), Suryapet Dist - 508223	G.SUNITHA	8096609894 7993456807
256	Suryapet	CHILUKUR	BOYS	Bhagath Diploma College, Akupamula (V), Munagala	K. SHOBHARANI	9154102590

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				(M), Suryapet Dist.		
257	Suryapet	Suryapet	BOYS	Bhagath Diploma College, Akupamula (V), Munagala (M), Suryapet Dist.	K. SHOBHARANI	9154102590
258	Suryapet	SINGAREDDYPALEM	GIRLS	Kamala Janakiram Educational Society Building, Dosapahad (V), Post Anajpuram, Mandal Penpahad, Dist Suryapet, Pin 508214	R AADI LAXMI	7032541630
259	Suryapet	GUDUGUNTLA PALEM	Girls	V.V.R. City Central School, Chillpalli (V), Nereducherla (M), Suryapet Dist - 508 218	K.Anukarana	9154102587
260	Suryapet	Maddirala	Girls	K. Yadagiri Building, Bhagat Singh Nagar, SB Junior College, Suryapet, Suryapet District	G.Jyothi	9154102591
261	Yadadri Bhongiri	POCHAMPALLY	Boys	NIZAM ENGINEERING COLLEGE, DESHMUKHI VILLGE, POCHAMPALLY MANDAL, YADADRI BHUVANGIRI DIST .508284	B.NAGABHUSHANA CHARY	7993456811
262	Yadadri Bhongiri	VALIGONDA	Girls	TDR POLYTECHNIC COLLEGE, Bibinagar (Vil), Bibinagar (M), Yadadri-Bhuvanagiri (Dist),Pincode:508126	B.Madhavi	9676759414
263	Yadadri Bhongiri	MOTAKONDUR	GIRLS	KATEPALLY ROAD, MOTAKONDUR (V&M), YADADRI BHUVANAGIRI (D),PIN:508286	T. Jyothi	7993456812
264	Yadadri Bhongiri	RAJAPET	Boys	H.No.2-167-A1, Gundlagudem behind Alair market yard, Alair (M), Yadadri Bhongiri(Dist)-508101	K.Surekha	9963586922
265	Yadadri Bhongiri	Bhongiri	GIRLS	Druva Engineering College, Thufranpet, Choutuppal (M), Yadadri Bhongiri Dist. Pin 508252	A.Jyothi	9866219685
266	Medak	Narsapur	Girls	Door No.1-83/1, Raveli (V), Toopran (M), Medak District -502334	M.Sandhyarani	9177958295
267	Medak	Yeldurthy	Girls	Private building of Sri Raja Rajeshwara high School, TOOPRAN, MEDAK DIST - 502334	ARK VANDANA	9154102705

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268	Medak	Havelighanpur	Girls	H.NO. 5-88, YPR ENGINEERING COLLEGE , Haveli ghanpur (V&M), Medak District - 502113	G.Vijaya Nirmala	7993456678
269	Sangareddy	Sangareddy	Girls	H.No. 5-25, Nagarjuna B.Ed College, Kothalapur (V), Sangareddy (M), Sangareddy Dist - 502295	K. Shravanthi	9154525580
270	Medak	Medak	Girls	at Mjptbcwr School/Jr. College (Girls) H.No: 5-88, Ypr Engg College, Havelighanpur (V&M), Medak Dist PIN;502113	G.Vijaya Nirmala	7993456678
271	SANGAREDDY	Bachepally, Narayankhed	Girls	H.No.1-1-462, Bachepally (V), Nizampet (M), Sangareddy Dist Pincode No.502371	G.Vijayalakshmi	8121447475
272	Sangareddy	Jogipet	Girls	H.No. 5-8-122/12/19, Kesavareddy School, Shanthinagar, Kalwakunta Road, Sangareddy - Dist - 502001	B.RAJINI	7993456681
273	Sangareddy	R.C.Puram	Girls	Turbo Engineering College, Indresham (V), Patancheru (M), Sangareddy, District, PIN:502319	T Naga Jyothi	6309606530
274	Sangareddy	Kohir	Girls	Kethaki, Sangameshwara D.Ed College Jharasangam (V&M), Sangareddy -DIST-502246	K PRICILLA	939829253
275	Sangareddy	Sangareddy	Girls	H.No.6-3-79, Oxford High School, Hanuman Nagar Sadasivpet, Sangareddy, District: Sangareddy.	P.LAVANYA	9154102704
276	Siddipet	Dubbaka Mandal H.Q	Girls	H.No. 4-79, Gurukula School, Sheripallay Bandaram (V), Doulatabad (M), Siddipet District - 502247	K. Srawanthi	8121786036
277	Siddipet	Jagadevapur	Girls	Pullareddy Engineering College, Behind MARS Company, Wargal, Siddipet District - 502278	A LAXMI DEVI (SO)	9618022811
278	Siddipet	Husnabad	Girls	H.No.3-120/A, S.R. High School, Husnabad - Hanumkonda Road, Potharam (S) Siddipet Dist - 505467	Dr.veena chandanam	9154102649
279	siddipet	Chinthamada ka	Girls	Survey.No.21, Chinthamadaka (V), Siddipet (Mdl & Dist)	M.Madhavi	9154102694

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280	siddipet	Toopran	Girls	Patoor X - roads, Pragnapur (V), Gajwel (M) Siddipet District	Thasleem Sulthana	9154102695
281	Medak	Kowdipally	Boys	Near Tuniki Gate, Village Tuniki, Mandal Kowdipally, Medak.Dist.-502316	T.Haribabu	7702411445
282	Medak	Kowdipally Mandal H.Q	Boys	Near Tuniki Gate, Village Tuniki, Mandal Kowdipally, Medak.Dist.-502316	T.Haribabu	7702411445
283	Medak	Medak	Boys	H.No. 5-88, Y.P.R Engeneering College, Havelighanpur, Medak Dist - 502110	S.SRIJANA	7893233815
284	Sangareddy	Shankarampet-A	Boys	Government Model Degree College, Jukkal (V), Narayankhed (M), Narayanakhed, Sangareddy Dist 502286	V.SREENU	7993456680
285	Sangareddy	Sadashivpet	Boys	H.NO: 2-4-110/F, NALANDA NAGAR, NEAR OLD JAIL SANGAREDDY, Dist: Sangareddy Pin code: 502001	B.Santoshi	7993456683
286	Sangareddy	Alladurg	Boys	Priyadarshini Institute of Science & Teachnology, Chinnakanjerla (V), Patancheru (M), Sangareddy Dist-502319	B.Sravanthi	9490052739
287	Sangareddy	Jharasangam	Boys	H.No:7-65, Near SBI Bank, Digwal (V), Kohir (M) Sangareddy District -Pin-502321	G Hareeshwar Reddy	9154102703
288	Sangareddy	Inole	Boys	Priyadarshini Institute of Science & Teachnology, Chinnakanjerla (V), Patancheru (M), Sangareddy Dist-502319	B.Sravanthi	9490052739
289	Sangareddy	Sangareddy	Boys	Z.P.P. Guest House, Manjeera Nagar Beside Ambedker Bhavan By Pass Road Sangareddy Dist Pincode No.502001	N. Dhanraj	8688143830
290	Siddipet	Doulthabad	Boys	Via: Makkarajupet ,Village: Lingarjipally, Mandal: Doulthabad, Siddipet.Dist,Pincode: 502247	S.SWAPNA	7995076687

Sl. No.	Name of the District	Name of the MJPTBCWR School	Category	Full Postal Address	Name of the Principal	Contact No.
291	Siddipet	Gollapally, Jagadevpur	Boys	Medak Engennering College, Kondapaka (V&M), Siddipet Dist, Pincode: 502372	M.Shiva Prasad	9441491884
292	siddipet	Narayanraopet	Boys	Ellenki Engineering College, Chinnagundavelli (V), Siddipet Siddipet Dist - 502103	V NAGALATHA	7993456686
293	Siddipet	Siddipet	Boys	Mahesh Building, KCR Double Bed Room Colony, Siddipet Dist - Pin Code:502103	P.Srilatha	6302974304
294	Siddipet	Habshipur, Dubbak (M)	Boys	Sports Indore Stadium, Dharmajipet Kaman, Habshipur, Siddipet Dist- 502107	B.Gopal Reddy	9154102693

LIST OF MJPTBCWR DEGREE COLLEGES

Sl. No.	Name of the District	Category	Name of the College/Address with Pin Code	Principal Name Sri/Smt.	Mobile Number
1	Siddipet	Women	MJPTBCWR Degree college (Women), Jagdevpur, Pullareddy Engineering College, Behind MARS Company Wargal Siddipet District-502278, E-mail:mjptbcwrdc.jdpur@gmail.com	Dr. G.Bhaskar Rao	7995076688
2	Sangareddy	Women	-do-		
3	Karimnagar	Women	MJPTBCWR Agricultural College (Women), Karimnagar, LMD Colony, Thimmapur (V&M), Karimnagar Dist-505527.E-mail ID:mjpkrnagbsc2022@gmail.com	Dr. Narsimha Reddy	7680941504
4	Jangaon	Women	MJPTBCWR Degree college (Women), Station Ghanpur, VBIT Campus, Manikyapucaram Road, Pembarthi (V), Jangoan District-506201. E-mail ID - mjptbcwrdcstationghanpur@gmail.com	Dr. NVN Chary	7032765139
5	Khammam	Women	MJPTBCWR Degree college (Women), Khammam, SN Murthy Polytechnic College Sarada Nagar, Raghunadahapalem, Khammam- 507002. E-mail:mjptbcwrwdckmm@gmail.com	Dr. V.Venkateshwar Rao	7032632863
6	Nizamabad	Women	MJPTBCWR Degree college (Women), Armoor Nizamabad , Old SRIT, Munipally Village, Jhakanrampally, Nizamabad- 503224. E-mail:mjptbcrcdwomennzb@gmail.com	Dr.P.Anusha	9052142024
7	Kamareddy	Women	-do-		

LIST OF MJPTBCWR DEGREE COLLEGES

Sl. No.	Name of the District	Category	Name of the College/Address with Pin Code	Principal Name Sri/Smt.	Mobile Number
8	Medchal	Women	MJPTBCWR Degree college (Women), Medchal, Old Collectorate building, near ORR Keesara, Rangareddy Dist pin-501301. E-mail:mjptbcwrhc.medchalhyd@gmail.com	Dr. Vanajatha	9985469966
9	Hyderabad	Women	-do-		
10	Wanaparthy	Women	MJPTBCWR Agricultural College (Women), Behind Double Bed rooms flats Peddagudem (V), Wanaparthy (M), Wanaparthy-509103. E-mail:mjptbcwrdegrecollegewnp22@gmail.com	Ravinder reddy	7680941694
11	Mulugu	Women	MJPTBCWRDC(W), Mulugu, located at Kazipet (Somidi), Hanumakonda District, Telangana 506003	Smt. Sunitha Chenna	9491685294
12	Mahboobabad	Women	MJPTBCWRDC(W), Mulugu, located at Kazipet (Somidi), Hanumakonda District, Telangana 506004		
13	Peddapalli	Women	MJPTBCWRDC(W), Peddapalli, MJPTBCWR Jr College, H.No: 6-20/F1, F2, Shastrinagar, Sultnabad, Peddapalli.	Smt. D. Vanaja	9493403837
14	Adilabad	Women	MJPTBCWRDC (W), Mavala village, Adilabad district, Pincode 504002.	Sri.Gopal Kishan	8897602060
15	Asifabad	Women	-do-		
16	Suryapet	Women	MJPTBCWRDC(W), C/O MJPTBCWR School/Junior college, Suryapet, MJPTBCWRJC, SB Junior College Building, Bhagat Singh Nagar Mandal, Suryapet.	Smt.Jyothi	9154102591
17	Jogulamba Gadwal	Women	MJPTBCWRDC WOMEN JOGULAMBA GADWAL H.No.1,H.No.2-3, H.No.17-13/A BANDLA SAVA REDDY COLONY, Y-Junction road, Raichur road, Dharur, Jogulamba Gadwal Pin code -509133	Sri.Hussainappa	8317549426
18	Hanmakonda	Women	MJPTBCWRDC(W), Hanmakonda, located at Kazipet (Somidi), Hanumakonda District, Telangana 506003 E-mail: mjptbcwrlawcollegehanumakonda@gmail.com	Sri.Ravi	9396600601

LIST OF MJPTBCWR DEGREE COLLEGES

Sl. No.	Name of the District	Category	Name of the College/Address with Pin Code	Principal Name Sri/Smt.	Mobile Number
19	Nirmal	Men	MJPTBCWR Degree college (Men), Nirmal, S.R Complex, Chincholi X Roads, Beside RTO Office, Nirmal- 504106. E-mail ID -- mjptbcwrsboysrachapur@gmail.com	Sri.Battu Vijay	9505520097
20	Mancherial	Men	MJPTBCWR Degree college (Men), Nirmal, S.R Complex, Chincholi X Roads, Beside RTO Office, Nirmal- 504106. E-mail ID -- mjptbcwrsboysrachapur@gmail.com		
21	Rajanna Sircilla	Men	MJPTBCWR Degree college (Men), Yellareddypet, MJPTBCWRDC(M), Behind Saibaba Temple, Yellareddypet, Rajanna- 505303, E-mail:mjp.avunoorschool@gmail.com	Sri. K.Veera Prabakar	7013147565
22	Jagityal	Men	MJPTBCWR Degree Dharmapuri (Men), Jagityal, Opp Govt.Junior College Road, Dharmapuri, Jagityal E-mail:mjptbcwrddharmapurimen@gmail.com	Dr. A.Radha Kishan	8019429413 7674905760
23	Jangaon	Men	MJPTBCWR Degree college (Men), Palakurthy, Jangaon, Old Navodaya High School, Nanchari Madur, Sannur x Road Torur Mandal Mahabobabad Dist-506167 E-mail ID -- mjptbcwrddcboyspalakurthi@gmail.com	Dr. Hariprasad	9989418015
24	JSK Bhupalapally	Men	-do-		
25	Medak	Men	MJPTBCWR Degree college (Men), Medak, H.No. 1-10-71/1/14/7 Venkat Rao nagar, Near Sai nagar colony Beside Sai Datta theater lane Medak- 502110 E-mail:mjptbcwrsghavelighanpur@gmail.com	Sri K.Janardhan	9440285767
26	Ranga Reddy	Men	MJPTBCWR Degree college (Men), Kandukuru at Sathamrai, Plot No.230 & 231, Infocity Venture, Satamrai Village, Shamshabad Mandal, Rangareddy. 501218. E-mail:mjptbcwrsmaheshwaram@gmail.com	Dr. J.Viroopaksha ppa	9989269715
27	Mahabunagar	Men	MJPTBCWRDC (Men), Devarakadra, located at Chilkamarri Villaga, Shadnagar, Farooknagar Mandal, Mahaboobnagar District. E-mail ID -- mjptbcwrddcdvk@gmail.com	Satyanarayan a Reddy	9989666465
28	Nagar Kurnool	Men	-do-		
29	Narayanpet	Men	-do-		

LIST OF MJPTBCWR DEGREE COLLEGES

Sl. No.	Name of the District	Category	Name of the College/Address with Pin Code	Principal Name Sri/Smt.	Mobile Number
30	Nalgonda	Men	MJPTBCWR Degree college (Men), Nagarjunasagar MJPTBCWRD School & Junior College (Boys), Nagarjunsagar Vijaypuri North, Nalgonda Dist. E-mail ID -- mjptbcwrhc.nsagar@gmail.com	Smt. Madhavi Latha	9951774396
31	Bhadradi Kothagudem	Men	MJPTBCWRDC(M), Kothagudem, located at TTD SATRAM, ANNPUREDDY PALLY(V &M), Bhadradi Kothagudem DIST	Shaikh Burhan	9059490623
32	Yadadi Bongir	Men	MJPTBCWRDC(M), Bhongir, located at Sarada Engineering College, Village Anantharam, Mandal Bhuvanagiri, District Yadadi- 508116	Sri. V.Srinivas	9553858992
33	Vikarabad	Women	MJPTBCWR Fine Arts Co-Ed, College, Vikarabad, located at H.No 11-53/1/100, Model Colony, Chevella-501503. E-mail ID -- mjpanimation45@gmail.com	Sri. Narsimha	8106820393